



INTEROFFICE MEMO

Gary Grief, Executive Director

Alfonso D. Royal III, Charitable Bingo Operations Director

To: J. Winston Krause, Chairman
Carmen Arrieta-Candelaria, Commissioner
Doug Lowe, Commissioner
Peggy A. Heeg, Commissioner
Robert Rivera, Commissioner

From: Mike Fernandez, Administration Division Director *MTA*

Date: October 5, 2017

Re: Report, possible discussion and/or action, including amendment, on agency major and prime contracts, including Drawing Studio and Production Services, Security Officer Services, Lottery Drawings CPA Services and Security Management System and Monitoring Services

The following are briefing items to advise the Commission of staff's intent to possibly amend the drawing studio and production services, security officer services, lottery drawings CPA services and security management system and monitoring services due to damage to the headquarters buildings caused by water damage.

Service or Goods Provided	Drawing Studio and Production Services
Vendor	Elephant Productions, Inc.
Term	4/23/2014 – 8/31/2018 with one 1-year extensions
Estimated Annual Cost	\$2,635,178
Proposed Action	Amendment
Description	1) Possible amendment to contract for services related to damages caused by water damage
Conflict of Interest	Commissioners were polled within the last 12 months and independently confirmed they do not have a financial interest in Elephant Productions

Service or Goods Provided	Security Officer Services
Vendor	Smith Protective Services, Inc.
Term	9/1/2017 – 8/31/2018 with three 1-year extensions
Estimated Annual Cost	\$442,272
Proposed Action	Amendment
Description	1) Possible amendment to contract for services related to damages caused by water damage
Conflict of Interest	Commissioners were polled within the last 12 months and independently confirmed they do not have a financial interest in Smith Protective Services, Inc.

Service or Goods Provided	Lottery Drawings CPA Services
Vendor	DK Partners, PC
Term	9/1/2013 – 8/31/2018
Estimated Annual Cost	\$1,041,736
Proposed Action	Amendment
Description	1) Possible amendment to contract for services related to damages caused by water damage
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in DK Partners, PC.

Service or Goods Provided	Security Management System and Monitoring Services
Vendor	Tyco Integrated Security
Term	9/24/2015 – 10/20/2020 with two 1-year extensions
Estimated Annual Cost	\$348,072
Proposed Action	Amendment
Description	1) Possible amendment to contract for services related to damages caused by water damage
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in Tyco Integrated Security