



INTEROFFICE MEMO

Gary Grief, Executive Director Michael P. Farrell, Charitable Bingo Operations Director

To: J. Winston Krause, Chairman
Carmen Arrieta-Candelaria, Commissioner
Doug Lowe, Commissioner
Robert Rivera, Commissioner

From: Mike Fernandez, Administration Division Director *MKF*

Date: August 9, 2018

Re: Report, possible discussion and/or action on agency prime contracts, including amendment, renewal or extension of the contract for Security Officer Services, Website Hosting Services and Lottery Drawings CPA Services.

The following briefing item is to advise the Commission of staff's intent to amend the security officer services contract with Smith Protective Services Inc., website hosting services contract with Technology Spa, LLC and drawing CPA services with DK Partners, PC.

Service or Goods Provided	Security Officer Services
Vendor	Smith Protective Services Inc.
Proposed Action	Amendment
Description	1) Exercise the first of three (3) additional one-year renewals, with the extension period to begin September 1, 2018 and continue through August 31, 2019 2) Modifying service hours
Term	July 19, 2017 – August 31, 2018 with three 1-year extensions
Estimated Annual Cost	\$374,876
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in Smith Protective Services Inc.

Service or Goods Provided	Website Hosting Services
Vendor(s)	Technology Spa, LLC
Proposed Action	Amendment and extension
Description	1) Exercise the two (2) additional two-year renewals, with the extension periods to begin September 1, 2018 and continue through August 31, 2022 2) Price reduction
Term	July 15, 2015 to August 31, 2018 with two 2-year extensions

Estimated Annual Cost	\$182,160
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in Technology Spa, LLC

Service or Goods Provided	Lottery Drawings CPA Services
Vendor	DK Partners PC
Proposed Action	Extension
Description	1) Exercise the three additional monthly extension periods in one-month intervals to allow for transition
Term	September 1, 2013 – August 31, 2018
Estimated Annual Cost	\$1,041,736
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in DK Partners, PC