





# INTEROFFICE MEMO

Gary Grief, Executive Director      Michael P. Farrell, Charitable Bingo Operations Director

**To:** J. Winston Krause, Chairman  
Mark A. Franz, Commissioner  
Robert Rivera, Commissioner

**From:** Mike Fernandez, Administration Division Director *MKF*

**Date:** August 7, 2019

**Re:** Report, possible discussion and/or action on agency prime contracts, including amendment, renewal or extension of the lease for the Austin warehouse and the agreement for the Austin Convention Center Parking Garage.

The following briefing items are to advise the Commission of staff's intent to renew the contracts for lease for the Austin warehouse and amend the agreement for the Austin Convention Center Parking Garage.

Service or Goods Provided	Austin Warehouse Lease
Vendor	Sabrehal International LTD
Proposed Action	Renew current contract (February 15, 2020 – February 14, 2025)
Description	Lease for Austin warehouse
Term	January 15, 1995 – February 29, 2020 with extensions
Estimated Annual Cost	\$294,000
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in Sabrehal International LTD

Service or Goods Provided	Parking Agreement
Vendor	Austin Convention Center (City of Austin)
Proposed Action	Amend current contract to add extension for October 1, 2020 – August 31, 2022
Description	Provides parking to Texas Lottery employees in the Austin Convention Center Parking Garage
Term	October 1, 2015 – September 30, 2020
Estimated Annual Cost	\$215,640
Conflict of Interest	n/a (interlocal agreement)