





# INTEROFFICE MEMO

Gary Grief, Executive Director

LaDonna Castañuela, Charitable Bingo Operations Director

**To:** Robert G. Rivera, Chairman  
Cindy Fields, Commissioner  
Mark A. Franz, Commissioner  
Erik C. Saenz, Commissioner  
Jamey Steen, Commissioner

**From:** Mike Fernandez, Administration Division Director *MRF*

**Date:** February 10, 2022

**Re:** Report, possible discussion and/or action on agency prime contracts, including amendment, renewal or extension of the contract for Internal Control System and Related Services.

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The following briefing items are to advise the Commission of staff's intent to amend the contract for internal control system and related services.

Service or Goods Provided	Internal Control System and Related Services
Vendor	Elsym Consulting, Inc.
Proposed Action	Amend
Description	1) exercise the second of three (3) two-year renewals, with the extension period to begin September 1, 2022 and continue through August 31, 2024
Term	February 8, 2011 – August 31, 2020 with three 2-year extensions
Estimated Annual Cost	\$ 198,750
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in Elsym Consulting, Inc.