





# INTEROFFICE MEMO

Gary Grief, Executive Director      LaDonna Castañuela, Charitable Bingo Operations Director

**To:** Robert G. Rivera, Chairman  
Cindy Fields, Commissioner  
Mark A. Franz, Commissioner  
Erik C. Saenz, Commissioner  
Jamey Steen, Commissioner

**From:** Angela Zgabay-Zgarba, Administration Division Director *AZ*

**Date:** October 13, 2022

**Re:** Report, possible discussion, and/or action on agency major contracts, including amendment, renewal, or extension on the contracts for Instant Ticket Manufacturing and Services; and for Drawing Studio and Productions Services.

The following are briefing items to advise the Commission of staff's intent to amend contracts with Scientific Games, IGT Global Solutions Corp., and Pollard Banknote Limited; and Elephant Productions, Inc.

Service or Goods Provided	Instant Ticket Manufacturing and Services
Vendor(s)	IGT Global Solutions Corporation
Proposed Action	Amendment
Description	1) Modify pricing structure to include prices for additional add-on features and product quantity and sizes 2) Add travel reimbursement for site visits
Current Term of Contract	September 1, 2012 to August 31, 2024
Estimated Annual Cost	\$15,548,425
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in IGT Global Solutions Corporation.

Service or Goods Provided	Instant Ticket Manufacturing and Services
Vendor(s)	Pollard Banknote Limited
Proposed Action	Amendment
Description	1) Modify pricing structure to include prices for additional add-on features and product quantity and sizes 2) Add travel reimbursement for site visits
Current Term of Contract	September 1, 2012 to August 31, 2024
Estimated Annual Cost	\$15,548,425
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in Pollard Banknote Limited.

Service or Goods Provided	Instant Ticket Manufacturing and Services
Vendor(s)	Scientific Games
Proposed Action	Amendment
Description	<ol style="list-style-type: none"> <li>1) Modify pricing structure to include prices for additional add-on features and product quantity and sizes</li> <li>2) Add travel reimbursement for site visits</li> </ol>
Current Term of Contract	September 1, 2012 to August 31, 2024
Estimated Annual Cost	\$15,548,425
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in Scientific Games.

Service or Goods Provided	Drawing Studio and Production Services.
Vendor	Elephant Productions, Inc.
Proposed Action	Amendment
Description	<ol style="list-style-type: none"> <li>1) Amend the contract to modify the services provided at the back-up drawing production facility.</li> </ol>
Term	April 14, 2021 – August 31, 2028
Estimated Annual Cost	\$2,254,800
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in Elephant Productions, Inc.