



INTEROFFICE MEMO

Gary Grief, Executive Director

LaDonna Castañuela, Charitable Bingo Operations Director

To: Robert G. Rivera, Chairman
Cindy Fields, Commissioner
Mark A. Franz, Commissioner
Erik C. Saenz, Commissioner
Jamey Steen, Commissioner

From: Angela Zgabay-Zgarba, Administration Division Director *AZ*

Date: December 12, 2022

Re: Report, possible discussion, and/or action on agency prime contracts, including the procurement for the contract for risk review and compliance monitoring services.

The following briefing item is to advise the Commission of staff's intent to issue Requests for Proposals for Risk Review and Compliance Monitoring Services.

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| Service or Goods to be Provided | Risk Review and Compliance Monitoring Services |
| Recommended Term | 9/1/2023 – 8/31/2025 with three 1-year extensions |
| Estimated Annual Cost | \$300,000 |
| Proposed Action | Issue a Request for Proposal |
| Notice of any potential issue that may arise in the solicitation, purchasing or contractor selection process | none |