

TRANSCRIPT OF PROCEEDINGS

BEFORE THE

TEXAS LOTTERY COMMISSION

AUSTIN, TEXAS

BINGO ADVISORY COMMITTEE MEETING

APRIL 12, 2023

10:00 a.m.

AT

STEPHEN F. AUSTIN STATE OFFICE BUILDING
1700 N. Congress Avenue, Room 170
Austin, Texas 78701

Proceedings reported by electronic sound recording;
transcript prepared by Verbatim Reporting & Transcription
LLC.

1 APPEARANCES

2 COMMITTEE MEMBERS:

3 William T. Smith III (Trace), Chairman

4 Tommy Duncan, Jr.

5 Emile Bourgoyne

6 Corey Harris

7 Jason Pohl

8 Michael Anastasio

9 Veronica Uriegas

10 COMMISSION STAFF:

11 LaDonna Castañuela, Director of Charitable Bingo Operations

12 Vivian Cohn, Deputy Director of Charitable Bingo Operations

13 Tyler Vance, Assistant General Counsel

14 Nicole Domain, Lead Audit Coordinator (CBOD)

15 Scott Semegran, Web Developer (IT)

16 PUBLIC:

17 Steve Bresnen, Bingo Interest Group

18 Stephen Fenoglio, Texas Charity Advocates

19 Stacey Johnston

20 Ronnie Baker

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12
13
14
15
16
17
18
19
20
21
22
23
24
25

TABLE OF CONTENTS

PAGE

1.	Call to order.	4
2.	American Pledge.	4
3.	Texas Pledge	4
4.	Roll call.	4
5.	Meeting minutes from February 10, 2023 meeting:.. . . .	5
	a. Public comment.	
	b. Approval.	
6.	Website review - presentation by Scott Semegran, Web Developer, Information Technology Division, TLC, about the website and related issues	5
	a. Public comment.	
	b. Discussion.	
7.	Audit discussion - presentation by Nicole Domain, Lead Audit Coordinator, CBOD, about the audit process and related recordkeeping forms.	15
	a. Public comment.	
	b. Discussion.	
8.	Legislative update - Steve Bresnen/Steve Fenoglio.	35
	a. Public comment.	
	b. Discussion.	
9.	Old business:.. . . .	40
	a. Public comment.	
	b. Action.	
10.	New business:	42
	a. Public comment.	
	b. Action.	
11.	Set date for next meeting	47
12.	Adjourn	48

P R O C E E D I N G S

WEDNESDAY, APRIL 12, 2023 (10:00 a.m.)

AGENDA ITEM 1

CHAIRMAN SMITH: Good morning. It is now straight up 10:00 a.m. and this is the Bingo Advisory Committee meeting at the Texas Lottery Commission. We'll call the meeting to order at 10:00 a.m.

AGENDA ITEM 2 AND 3

CHAIRMAN SMITH: And we're going to go through the American Pledge and the Texas Pledge. Mr. Michael Anastasio, would you please lead us, sir?

(Pledges recited)

AGENDA ITEM 4

CHAIRMAN SMITH: All right. We're going to move on to roll call. Jason Pohl.

MR. POHL: Here.

CHAIRMAN SMITH: Tommy Duncan.

MR. DUNCAN: Here.

CHAIRMAN SMITH: Veronica.

MS. URIEGAS: Here.

CHAIRMAN SMITH: Melody Green is absent today. Michael Anastasio.

MR. ANASTASIO: Here.

CHAIRMAN SMITH: Emile.

MR. BOURGOYNE: I'm here.

1 CHAIRMAN SMITH: Okay.

2 MR. DUNCAN: Yeah, he's on.

3 MS. URIEGAS: He's here.

4 CHAIRMAN SMITH: Is he? Okay. All right.
5 Excellent. Okay.

6 AGENDA ITEM 5

7 CHAIRMAN SMITH: All right. Move on to
8 meeting minutes from February 10th, 2023. Everyone's read
9 the meeting minutes as printed. Any public comment on the
10 meeting minutes?

11 (No responses)

12 CHAIRMAN SMITH: No? Any comments from the
13 BAC members? Okay. Can we get an approval for accepting --

14 MR. DUNCAN: I'll make a motion to approve.

15 CHAIRMAN SMITH: Tommy made a motion to
16 approve the minutes as printed. All in favor?

17 (Chorus of "ayes")

18 CHAIRMAN SMITH: Any opposed?

19 MR. BOURGOYNE: No.

20 CHAIRMAN SMITH: All right. Meeting minutes
21 are approved.

22 AGENDA ITEM 6

23 CHAIRMAN SMITH: Moving on to number six;
24 website review. We have a presentation by Scott Semegran,
25 web developer, Information Technology Division, Texas Lottery

1 Commission, about the website and related issues.

2 Sorry, I accidentally skipped Corey on the
3 roll call there. Corey, are you with us?

4 MR. HARRIS: I am in fact with you. Good
5 morning.

6 CHAIRMAN SMITH: Well, I'm sorry about that,
7 Corey.

8 MR. HARRIS: Not at all.

9 CHAIRMAN SMITH: Got a little ahead of myself.
10 Okay. Scott, did I say that properly? Semegran?

11 MR. SEMEGRAN: Yes. Scott Semegran. I'm the
12 webmaster for the Texas Lottery.

13 CHAIRMAN SMITH: All right. The floor is
14 yours, sir.

15 MR. SEMEGRAN: Thank you. Can you bring up
16 the presentation? Oh, here we go. Anyway, I came here today
17 to discuss there was a redesign project for txbingo.org that
18 launched in 2019. And I was just going to tell the history
19 of that; I was part of that redesign project for the current
20 website.

21 So in 2019, Bingo hired a contractor to
22 redesign the txbingo.org website. The photo that you see
23 here is what the website looked like in 2019. It had been
24 this particular design since 2007. The contractor was tasked
25 with two things: one, he was to create an updated and

1 visually appealing design; and two, he was also tasked with
2 figuring out who exactly was coming to the website and
3 organize these users into categories. This was his user-
4 focused approach. Once he categorized these users, he then
5 organized the website content accordingly for these users.

6 All right. First I'll, talk about the updated
7 design. So, we tasked a contractor with creating a mobile-
8 first website design. The statistics we were seeing in 2019
9 about how users were accessing txlottery.org and txbingo.org
10 was showing that 65 percent of the users were browsing on a
11 mobile device, like a tablet or a cell phone.

12 The web design at the time for txbingo.org was
13 originally launched in 2007 and it was not mobile friendly,
14 so, the contractor developed three designs to pick from and
15 the Bingo staff selected the design that you see today. So,
16 on the right there, that's a picture of the current design's
17 mobile view when someone is on a cell phone.

18 So, now I'm going to talk about the user-
19 focused approach. On the previous iteration of txbingo.org,
20 the content was generally organized around bingo forms, and
21 there was approximately 140 of these forms. And this was
22 confusing for most of the users and generated a lot of phone
23 calls for the Bingo staff. So, to alleviate this problem,
24 the contractor read through all the forms and talked to the
25 Bingo staff, as well as the content that was on the website

1 and categorized these types of users that were calling,
2 requesting these forms. The contractor then created a
3 homepage which siloed these users into these categories.

4 So, rather than organizing the site around
5 things like -- terms like lessors, they were looking at who
6 was calling the Bingo staff and what they were asking for.
7 And so on this particular slide, this photo shows conductors
8 selected, and then the content appears in the middle of what
9 they can do.

10 When they click their category, they're
11 presented with a page that only displays the forms that they
12 need rather than all the forms, which made it much easier for
13 the users. And so on this particular example, it's they've
14 selected conductors already licensed, and so they'll see only
15 the forms that are related to what they need, since they
16 already have a license, as well as links to BSP.

17 A visually appealing logo for BSP was created
18 to highlight links where information can be submitted via the
19 BSP rather than downloading forms. And you can see this logo
20 appears in the header in the upper right, and it also appears
21 throughout the content where someone could click that
22 particular logo and it goes to the BSP to do that particular
23 function.

24 In addition to what the contractor did for the
25 redesign, the Texas Lottery web team created a new forms page

1 for txbingo.org. And this is a scripted table that allows
2 users to search and sort and organize the forms more easily,
3 rather than having dozens of webpages where the various forms
4 were spread across all of them, which was very confusing.
5 So, this created a centralized, organized, and searchable
6 webpage, and is a vast improvement from its previous
7 iteration.

8 And also looking at the statistics, the forms
9 page was by and far the largest -- had the largest amount of
10 traffic, and so that's why it appears first in the menu, and
11 it has the white chiclet bubble that highlights forms.

12 So, after nine months of development, the new
13 website for txbingo was launched in September of 2019. And
14 in 2022, txbingo.org received a total of 92,594 unique
15 visitors for the year and 676,244 page views for the website.

16 We're going to show the website in action for
17 a little bit. So, if someone comes to the Bingo homepage and
18 they hover over the gray boxes to the left and they click
19 one, they'll be presented with some options for that
20 particular type of user, which in this case, are they
21 conducting a bingo occasion? Which is kind of the
22 terminology that people were using when they called, rather
23 than saying, I'm a conductor or lessor; some of the more
24 specific terms.

25 And on the right they can see that, have they

1 already conducted a bingo or is this their first time? That
2 was also one of the main questions they would ask someone
3 that would call. And so Phillip, if you could click -- oh
4 before you go, I would like to highlight that the BSP logo,
5 which you see in the upper right, which is clickable to BSP,
6 also appears throughout the content. And that denotes that
7 that particular form that's highlighted there, like, amend a
8 license, can also be done within the BSP.

9 But if you could click the first sentence
10 under nonprofits. So, if someone clicks under nonprofits,
11 it then takes them to a page where it only lists the forms
12 that -- or for this type of user, as well as also displaying
13 the BSP logo to show that this type of form could be done
14 within the BSP.

15 We also wanted to create kind of a fun design
16 for users, too. Before it was kind of a staid design. It
17 was mostly text. And so that's where some of these users and
18 the imagery comes in for this particular page.

19 I'd also like to highlight, if you click the
20 forms link on the top. So, this is the new forms page that
21 was developed in 2019. And so this offers a one stop shop
22 for all the forms. And so if you click the "Type" heading
23 above the left column where it says type, it'll show the type
24 of forms to display, and then it will sort, if you select
25 one, it'll sort the table by those particular forms. You can

1 select any one. Or, if you know a form ID, you can -- in the
2 search box, you can type a form ID and it'll just sort by
3 that. So, 062 or 082.

4 Now, this functionality wasn't with the
5 previous version of the website. Also, in the previous -- in
6 the -- when this site was originally designed, there was not
7 a lot of content for the BAC meetings because originally
8 there was just a link that went to the lottery legal page
9 since the legal staff organized that. So, after the design,
10 that particular section was expanded a little bit.

11 So, this particular page was actually
12 expanded, it originally just had a single link to the lottery
13 legal notices page. So, this additional content was added
14 after this site was launched to expand on the content for the
15 BAC.

16 Any questions?

17 CHAIRMAN SMITH: Anybody have any questions?
18 Corey, you have any questions? No?

19 MR. HARRIS: No, I'm okay.

20 CHAIRMAN SMITH: Okay. In your -- one of your
21 first slides, I did have a small question. You had a
22 difference in unique visitors and I'm assuming regular users.
23 What separates those two? How do you define a unique
24 visitor?

25 MR. SEMEGHAN: So, the web server can tell if

1 visitors are unique. So, I was just totaling up -- so rather
2 than, so let's say a user comes to the site continuously,
3 then they would be a repeated user. So, I was just trying to
4 silo it down to unique visitors.

5 CHAIRMAN SMITH: Like a one-time user?

6 MR. SEMEGHAN: Just one individual, one PC.

7 CHAIRMAN SMITH: Gotcha. Okay.

8 MR. HARRIS: Typically, a unique visitor will
9 be somebody who's never visited or has never had that IP
10 address at the website before. All right? Because each one
11 of us, we log in, we have an IP address on our computer, so
12 if that IP address is flagged by visiting that website the
13 first time, that's a unique visitor. Every time after that
14 you're just a visitor, so it won't be registered the same
15 way.

16 MR. SEMEGHAN: That's true. And then the
17 other statistic was for page views.

18 CHAIRMAN SMITH: Gotcha. Okay.

19 MR. DUNCAN: I do have a question. Can you
20 click on statewide, financial statewide reports?

21 MR. SEMEGHAN: Yes. So, this is a report
22 that's actually in BSP, which is a, which is the application,
23 the Bingo Service Portal.

24 MR. DUNCAN: Right. Well, you see we got
25 current active licenses and stuff. Should -- can we add a

1 line for like licenses revoked or suspended or whatever? It
2 would certainly help the distributors because sometimes these
3 people keep calling and we don't get a notification that they
4 don't have a license. You see what I'm saying? You give
5 them a notification, but we don't. And if we look it up,
6 sometimes they're still on the active, the active deal. You
7 know, we can check the delinquent list for COD, but --

8 MS. URIEGAS: Uh-huh.

9 MR. DUNCAN: -- but we have no idea for any
10 reason that their license has been suspended or revoked.
11 Could be a way for --

12 MR. SEMEGHAN: So, this list here is for
13 public reports that don't require a login for BSP. So, I
14 guess it would depend if that was public information.

15 MR. DUNCAN: I see.

16 MR. SEMEGHAN: Or not. If it is, it could be
17 added, but that's what this specific list is for.

18 MR. DUNCAN: Well, I haven't seen it in either
19 one. That's -- you see what I'm saying?

20 MR. SEMEGHAN: Right. A service request can
21 be submitted and the line could be added.

22 MR. DUNCAN: Right.

23 MS. URIEGAS: Yeah.

24 CHAIRMAN SMITH: So is that the -- if we see
25 something in particular that might be of service to the

1 industry or to the general public, that would be the way to
2 get the idea to y'all, is to put in a, what was it you called
3 it?

4 MR. SEMEGHAN: Service request.

5 CHAIRMAN SMITH: Service request. Okay.

6 MR. SEMEGHAN: Right.

7 CHAIRMAN SMITH: Okay. So that would be the
8 best way to do that?

9 MR. SEMEGHAN: Yes, sir.

10 CHAIRMAN SMITH: And you can do that online as
11 well? Or does that have to be in paper?

12 MR. SEMEGHAN: LaDonna would do that.

13 CHAIRMAN SMITH: Okay.

14 MS. CASTAÑUELA: I can do that. But for now
15 what you're just telling me -- I'm sorry, I can't read it in
16 the dark, but it's -- if it says that you can get a list of
17 active conductors, then you can certainly search that list,
18 right? If you have a question?

19 MR. DUNCAN: Right.

20 MS. CASTAÑUELA: Okay. All right. So, for
21 now you've got -- at least got that?

22 MR. DUNCAN: Right.

23 MS. CASTAÑUELA: Okay.

24 MR. DUNCAN: Yeah, but sometimes it's not
25 always removed. Now, how we have to look for it is we have

1 to go to the bingo hall locator, because that's where you
2 pull it from on the website.

3 MS. CASTAÑUELA: Okay.

4 MR. DUNCAN: If they played at a location and
5 we know where it is, we can go back and look. If they've
6 been removed, we know they don't have a license anymore, but,
7 it'd be nice to get some notification or something, because
8 the distributors can be put in a bad position by trusting --

9 MS. CASTAÑUELA: Sure.

10 MR. DUNCAN: -- their customer.

11 MS. CASTAÑUELA: Sure. Sure. Okay. Let's
12 continue talking about that one, Tommy. Thank you.

13 CHAIRMAN SMITH: Any other questions?

14 (No responses)

15 CHAIRMAN SMITH: Any from the public?

16 (No responses)

17 CHAIRMAN SMITH: Okay. Scott, thank you very
18 much. If you have anything else to add to your presentation?

19 MR. SEMEGHAN: No, I don't. Thank you.

20 CHAIRMAN SMITH: Well, we certainly appreciate
21 that. That was very informative. I certainly learned a lot
22 about it that I didn't know. So, awesome job. Thank you.

23 MR. SEMEGHAN: Thank you.

24 AGENDA ITEM 7

25 CHAIRMAN SMITH: All right. Moving on to

1 number seven, audit discussion. Presentation by Nicole
2 Domain, Lead Auditor Coordinator, Charitable Bingo Operations
3 Division, about the audit process and related record keeping
4 forms. Welcome, Nicole. Good to see you again.

5 MS. DOMAIN: Good morning. How y'all doing?

6 CHAIRMAN SMITH: Excellent.

7 MS. DOMAIN: Okay. So I'm going to be talking
8 about our -- the Audit Services Department in the Charitable
9 Bingo Operations Division of the Texas Lottery Commission.
10 We conduct a variety of audits and inspection activities.
11 Responsibilities are in -- our responsibilities are an
12 integral part of the Division's statutory charge to provide
13 control and supervision over bingo in the state to ensure
14 that bingo is fairly conducted and the proceeds from bingo
15 are used for authorized purposes.

16 The Bingo Enabling Act and the Charitable
17 Bingo Administrative Rules require licensees to maintain
18 certain documentation. The objective for audit and
19 inspection is to determine whether a licensee is in
20 compliance with the Bingo Enabling Act and the Rules during
21 the specified review period.

22 So, each year we have an audit plan, and so
23 that audit plan, we provide that to the Commissioners each
24 year. The audit plan includes our annual risk assessments,
25 audit and inspection work, the resource allocations for the

1 upcoming fiscal year.

2 Okay. So one of our risk -- the annual risk
3 assessment, the risk factors for an audit based on the Act is
4 -- one of them is gross receipts, expenses as a percentage of
5 gross receipts, the net proceeds as a percentage of gross
6 receipts, and charitable distributions as a percentage of
7 gross receipts. We also have risk assessment for our game
8 inspections and those risk assessments or risk factors are:
9 gross receipts reported for a playing location, the time
10 since the last game inspection at a location. And then we
11 also have a quarterly risk assessment.

12 The purpose of this quarterly risk assessment
13 is to capture our most recent trends. Our quarterly risk
14 assessment is for our financial desk reviews. And so we use
15 that for the financial desk review for each quarter. The
16 objectives and testings for the financial desk review
17 projects are based on the risk assessments identified in this
18 risk assessment. And the factors include: we have charitable
19 distributions, are they properly reported, are they
20 documented -- could you go back just a little bit? Okay.
21 And then we also have payroll expenses to make sure that
22 they're properly reported, rent and rent-related expenses,
23 and then we also look at prizes paid and prize fees withheld.

24 Okay. So, we have multiple types of programs.
25 We have our audit program and we have our inspection program.

1 The audit program includes our conductor compliance reviews.
2 That's a full scope of what we consider high risk. We have
3 limited scope reviews and financial desk reviews. The
4 limited scope is usually limited; it could be a follow up
5 from an audit from the past. It could be a request from
6 management or request from licensees. And then our financial
7 desk reviews, this is limited, it may be just one objective,
8 may only look at charitable distributions.

9 We also have our inspection program, which is
10 our game inspections, where the auditors go out and look at -
11 - observe a game inspection. We also have game observations,
12 which is part of our CCR, which is our Conductor Compliance
13 Review. Normally during an entrance conference, we would
14 have a game observation at the entrance conference for a CCR.

15 We also do destructions. That's where
16 organizations have maybe old paper or pull-tabs that they
17 want to destroy. So, we would go out as the Audit Services
18 Department and witness those.

19 We do the testing of the electronic card-
20 minding devices and also bingo complaint investigations.

21 So, our process. Our process, the audit
22 process, is based on the risk assessment or upon request.
23 So, the auditor requests an audit project, we do a
24 notification memo. Then the auditors put together an
25 engagement letter. We send that engagement letter out. We

1 also send an email along with the engagement letter, and in
2 about 10 days we will call the organization, kind of go over
3 what we're going to be doing, schedule an entrance
4 conference. If it's a conductor compliance review, we would
5 also send an internal questionnaire that just kind of goes
6 over like, the different basis of your organization: what's
7 your bank account? Who's your bookkeeper? Who's the, you
8 know, all your calls and cashiers, how much they get paid,
9 different things like that.

10 During the entrance conference, if it's
11 onsite, which will be a conductor compliance reviews, we
12 would collect your records, go over your operations with you,
13 during the entrance conference. And then once the entrance
14 conference is done, we gather records, go and do our field
15 work testing. Once the testing is done, it goes through a
16 review process and quality control process. And once that's
17 done, then we will schedule an exit conference with the
18 organizations to go over the results of the audit.

19 During the reporting phase, we have a draft
20 audit report that we will send out like three days prior to
21 the exit conference. And so the organizations can go over
22 the findings in the draft report. Once that's done, when we
23 had an exit conference, we would go over that. We would go
24 over the draft report during the exit conference, and then we
25 would ask the organization, you know, you can send the

1 management responses. You can say you agree, disagree with
2 the audit, whatever corrections that you've done, you put all
3 that in your management responses, and then that will be
4 included in the final audit report if you provide management
5 responses. And that would be sent out by mail and also we
6 send that out by email.

7 All our audits and inspection activities are
8 conducted in accordance with the professional standards set
9 forth in our BAMS manual, which is the Bingo Audit
10 Methodology and Standards Handbook. It provides a framework
11 for performing high quality audit work with integrity,
12 objectivity, and independence. The Audit Services Department
13 conforms to all policies and procedures of the Texas Lottery
14 Commission.

15 Depending on the type of project assigned,
16 which is the unit or just the organization, we require
17 certain records to be provided. And so those are not limited
18 to this list, but it's the bank record; your occasion
19 records, like your occasion cash report, daily schedule of
20 prizes; expense reports; inventory; your sales journal;
21 disbursement journal, where you track all your expenses; the
22 quarterly report; the charitable distributions details for
23 conductors and unit members, that's where you list all your
24 charitable activities; and any of your charitable
25 distribution records. These forms are for record keeping and

1 they must include all the information required to comply with
2 the Act and the Rules.

3 So, the bank records are basically your bingo
4 checking account, which would include your bank statements,
5 any bank reconciliations the organization has, canceled
6 checks, deposit slips, all your EFT -- electronic fund
7 information -- and a check registry. Banks -- bingo savings
8 account, I mean, a lot of people don't have those anymore,
9 but it's the same thing. You would be -- any organization,
10 it would be an account that's receiving bingo funds. Also,
11 it would be bank statements, reconciliations, cancelled
12 checks, deposit slips, and any EFT documentation and check
13 register.

14 Okay. So, records requested for all accounts
15 receiving bingo funds may include: the bank statements,
16 reconciliations, cancelled checks, deposit slips, EFTs, any
17 other documentation verifying deposits or removal of bingo
18 funds from the account. And also, that would be for your
19 charitable distributions also. We would need those accounts.

20 The occasion records would be your occasion
21 cash report. That's where you put all your sales, prizes,
22 deposit information, prizes withheld information; the
23 schedule of prizes where you document all your prizes
24 awarded; floor sales by ushers, that's just the form where
25 each usher shows what he or she -- the paper that they sold,

1 what they brought back, that type of thing.

2 You would need your cash register or card-
3 minding system tapes or reports, the game schedule that you
4 use at the bingo occasion, and any other documentation that
5 you would use to support your sales, your prizes, and your
6 prize fees. Also, you would use sales journal or your
7 occasion cash report to do your overage and shortages and any
8 funds that are available for deposit.

9 Your expense records. That would include:
10 invoices, receipts, itemized billing statements from the
11 bingo accounts, so, anything you're paying, like you're
12 paying for your distributor invoices, that type of thing,
13 your utility receipts or invoices; payroll records, that's
14 all that stuff to do with the who, who you're paying, your
15 ushers, your cashiers, your callers, how you're documenting
16 that; your lease agreements, what is your, you know, for your
17 rent and everything. And then if you have any type of rent
18 that you're forgiving, you would put that letter also, you
19 would include that letter. So, any support that you have for
20 your expenses.

21 So, you've got to keep in mind that units and
22 organizations are required to maintain records for all
23 expenditures and prior to the audit, so, it should be done
24 before we are requesting to do an audit. So, please see your
25 records requirements in 402.500.

1 Okay. So, expense records contain the
2 following details about the goods or service. So, when you
3 send your invoice, it should have the name, the contact
4 information, the person that's selling the goods or the
5 services or providing the services. It should also have a
6 good description of what's being the goods or the service
7 that's being purchased or provided, the quantity of the
8 product or the service, and the price of each of those
9 services. Because sometimes we get invoices that just have
10 very little information, so. The total amount that's billed
11 and then the date of the transaction.

12 So, payroll records, it should have the
13 position worked. That's kind of important because we need to
14 know if it's a caller or the cashier, because a lot of times
15 those people are getting paid different things. The cashier
16 may be getting \$50 an occasion. The usher may only get \$25
17 an occasion. So, we need to know the position worked, the
18 date, and the occasion number that was worked. So, if they
19 played two occasions, we need to know which occasion was the
20 first occasion or the second occasion.

21 The total hours worked. If it's per occasion,
22 if it's paid hourly, the rate and the criteria. Some people
23 get paid per occasion, some people get paid hourly. So, that
24 information needs to be documented. Also, we need the gross
25 wages, the taxes, and other deductions, and also the net

1 payment amount; net payroll amount.

2 Okay. So, the records that you need to
3 support your charitable distributions of proceeds from bingo
4 to individuals: we need the complete name, address, phone
5 number, the contact person for the individual or the
6 organization that's receiving the donation. We need an
7 invoice, a thank you note, any type of receipt or some kind
8 of written acknowledgment of your charitable, including the
9 date and the amount of the occasion of the donation.

10 Okay. So, records that support charitable for
11 an exempt organization, again: invoices, receipts, any type
12 of proof of payment for the expenses that occurred;
13 calendars, floor plans, the prorating event, especially if
14 you're sharing the expense. So, we need to prorate what's
15 bingo's portion, what's the donation portion from bingo,
16 versus what everybody else is giving. And so, it can only be
17 used for legitimate exempt use for charitable distributions.

18 Also, some other things that we would need for
19 your charitable distributions is your meeting minutes. A lot
20 of people discuss what charitable activities they're going to
21 be doing in their meeting minutes, so, that's important in
22 any charitable purposes documentation.

23 Your inventory records. So, we need -- you
24 are required to have inventory records for your paper and
25 your pull-tabs, and you are responsible for the gross

1 receipts and the prizes associated with any missing paper
2 inventory or pull-tab tickets. So, make sure that you're
3 documenting all your paper and your pull-tabs on your
4 inventory forms.

5 For the disposable bingo cards, that's the
6 paper inventory. You need to have the organization's or the
7 unit's name. You also need the distributor's name and
8 taxpayer number and the taxpayer number also for your unit or
9 organization. It should have the serial number and the
10 series number, the color of the paper or the border using
11 description for the top sheet for the UPs pad. It should
12 have the number of faces, which is the ON, and the number of
13 sheets, which is the UPs, the number of sheets or UPs pads
14 for each serial number remaining after each occasion and the
15 occasion date the paper was used.

16 It also should list for the pull-tab tickets,
17 it should also have the organization's or the unit's name and
18 taxpayer number, the date of purchase, the form number; the
19 form number is very important. The serial number, how many
20 tickets you sold per deal, the number of tickets that were
21 sold by date, which -- or that was damaged or missing, the
22 number of tickets remaining if the deal is closed, and the
23 occasion dates when the tickets were sold.

24 So, any -- the other forms that we have, like
25 the sales journal keeps track of all your sales in for each

1 occasion on one document. That's Form 76. The cash
2 disbursement journal keeps track of all the expenses for the
3 quarter and the copies of the quarterly report by the unit or
4 the organization and documentation to support the amount
5 reported on each line. So, everything that you have reported
6 on there, the sales journal and the disbursement journal
7 would be supported by that.

8 The commonly used forms that we have in audit,
9 these -- all these forms are on our website that he just went
10 over just a few minutes ago. So we have our, the Bingo
11 Quarterly Report is for a, Form 68, is for a single
12 organization, and Form 69 is for an accounting unit. And
13 these must not be altered. The Charitable Distributions
14 Details for Conductors and Unit Members, that's Form 129.
15 That's a form where you list all your charitable activities.
16 That one must not be altered.

17 So then we have our Occasion Cash Report, the
18 sales, excuse me, Occasion Schedule of Prizes, Floor Sales by
19 Usher, Sales Journal, Cash Disbursement Journal, Perpetual
20 Inventory for both the paper and the pull-tabs.

21 Okay. So, if you have questions about your
22 audit, you can contact the assigned auditor or the regional
23 audit coordinator and you can go, if you have questions about
24 our website or any information that's on the website, you can
25 go to our website, which is the bingo website.

1 CHAIRMAN SMITH: That was a -- wow, that was a
2 very in depth presentation. Thank you. I'm sure there'll be
3 some people that have some questions, comments, anyone from
4 the advisory committee so far? No? Any member of the public
5 have a question for or about the audit process overview? Mr.
6 Steve Fenoglio. I had a suspicion you might.

7 MR. FENOGLIO: Stephen Fenoglio, attorney and
8 member of the Texas Charity Advocates. I don't have any
9 questions. I think it's a thorough presentation and thank
10 you. And it will answer a lot of the questions I've had from
11 bingo conductor clients about explaining the audit process.

12 Only one observation; in several of the pages
13 it uses a form ID. The forms themselves indicate when it's
14 recommended as opposed to mandated. Maybe 20, 25 years ago
15 in an audit, one of the auditors said, well, you have to use
16 our form, for example, on daily cash report. That's not the
17 case. You have to track certain information, whether you
18 choose to use the form recommended by the Bingo Division or
19 your own, as long as that information is tracked.

20 And so when I look at some of the language,
21 it's suggesting strongly that you use the form in the book as
22 opposed to the quarterly report form, which is clearly
23 mandated. You don't have any choice but to use that form.
24 Thank you. And again, thanks to the Bingo Division for doing
25 this.

1 MS. DOMAIN: Okay. So, I was going to go over
2 our record keeping form. These are the forms that are on our
3 website. And except for Form ID 68, 69, and 129, which is
4 the quarterly report and the charitable distribution, these
5 forms may be used as they are or customized for each
6 organization's use. Please refer to the forms on our website
7 to ensure the forms are used to include, or used include all
8 the information required to comply with the Bingo Enabling
9 Act and charitable bingo administrative rules.

10 So, this is our first one, the quarterly
11 report. So, this is where we put all your information from
12 your bingo occasions, the total number of occasions, your
13 sales, your income, your prize fees, your expenses, your
14 distributions, all that is in that. This form can't be
15 altered, it has to be used as is.

16 This is the second. So, one of these forms is
17 for the unit and the other one is for the organization. This
18 is our Form 129. This is the form where you list all your
19 charitable distribution summary: your date, who got the
20 distribution, how much it was, what's your current amount
21 that you gave out to charitable and there's also a part where
22 you would put your future amount for charitable. That's the
23 Form 129. This one can't be altered either.

24 Okay. So this is a sample of an occasion cash
25 report. This is the one that's on our website. You don't

1 have to use this exact form, but the information on the form
2 needs to be put in there. So this is where you track all
3 your regular bingo sales, the prizes, your pull-tab sales.
4 Total all that up. You put your cash over/short on here,
5 your net deposit, petty cash, all the information is on this
6 one.

7 Okay. This is Occasion Schedule of Prizes.
8 This is where you document the number of winners, if it's a
9 full or half pay, if it's a cash amount, if it's over \$5 or
10 under \$5, all your pull-tabs prize information. So, that
11 would be, again, these are the forms that's on the website.
12 You can, as long as you have the information, you can call
13 (indiscernible). We just want you to have the information.
14 You don't have to use this actual form.

15 This is our Daily Floor Sales by Usher. So,
16 when each usher is selling paper, you put their name and you
17 give them a certain amount of paper. They document that with
18 the price, what the serial number, what was issued, what was
19 returned, what was sold, and you calculate that up. And so
20 you can track what each usher should be bringing back or
21 should have sold on this form. This is one for multiple
22 ushers. The next one is for three or less ushers.

23 Next one on is Sales Journal. This is where
24 you keep track of all your sales for the quarter: your card
25 sales, electronic sales, your card prizes, event prizes, your

1 deposits, any type of attendance, over (short) is on this
2 page of the report. Again, you can have your own, you can
3 use this form or keep this information on your own form.

4 Next one is the Disbursement Journal. So, the
5 disbursement journal is where you keep track of all your
6 expenses for your utilities, cost of goods sold, your taxes,
7 anything for your expenses for the quarter; that's what you
8 keep on this form. Some people use general ledgers, the
9 accounting software, that's also okay.

10 The next one. Okay. So this is our Perpetual
11 Inventory. This is where you track all, you know, keeping
12 track of the inventory that you purchase. So at the
13 beginning, the number sold, your balance, initial -- somebody
14 should be initialing when they fill this form out, what was
15 sold. So, just make sure you keep this information. A lot
16 of people make their own spreadsheet for this, so that's fine
17 as long as you have the required information.

18 And the last one is our perpetual inventory
19 and purchase log for our pull-tab tickets sold. So, whenever
20 you're purchasing your tickets, you put on this form,
21 including the form number, the serial number, the number of
22 tickets, anything that's damaged and your balance. So, each
23 occasion, you would, you know, put this, your purchase date
24 for your pull-tab tickets.

25 Questions?

1 MS. URIEGAS: Yes.

2 MS. DOMAIN: Yes, ma'am.

3 MS. URIEGAS: Am I on? Am I on?

4 CHAIRMAN SMITH: Veronica. Yeah.

5 MS. DOMAIN: I hear you.

6 MS. URIEGAS: Okay. So my question goes to
7 your schedule of prizes. You didn't mention the final game
8 schedule that needs to be attached to each daily cash report.

9 MS. DOMAIN: It doesn't have to be.

10 MS. URIEGAS: A final game schedule does not
11 have to be attached to every day?

12 MS. DOMAIN: No.

13 MS. URIEGAS: Okay. I was audited and I was
14 told I must attach the final game schedule every day.

15 MS. DOMAIN: At one point I think that was
16 what was said, but --

17 MS. URIEGAS: Okay.

18 MS. DOMAIN: -- you don't have to.

19 MS. URIEGAS: So, then on the schedule of
20 prizes, I guess one of the questions that popped up recently
21 is like, we have one game that pays \$150 and if it had three
22 winners, at the bottom, you say how many winners. Then they
23 said that could be three \$50 games. I don't think that's
24 accurate. Is that?

25 MS. DOMAIN: So one game someone won a \$150?

1 MS. URIEGAS: No, it was -- payout were three,
2 a \$150, but there were three winners.

3 MS. DOMAIN: Three winners.

4 MS. URIEGAS: So each one got \$50. I was told
5 that could be three games at \$50. I think that's incorrect
6 because there was only one game played.

7 CHAIRMAN SMITH: I think that may be --

8 MR. VANCE: I'll chime in on this. So, this
9 is somewhat related to the last bingo advisory opinion that
10 we issued. And basically the gist of that is if the game
11 awards \$150, it's a \$150 prize. You can't divide an infinite
12 number of times to try to get around the \$50 prize exception.
13 So, it's one game, one prize, basically.

14 MS. URIEGAS: Okay.

15 MR. VANCE: No matter how many times it's
16 divided.

17 MS. URIEGAS: Well, because only one game was
18 played and that was my point as well.

19 MR. VANCE: Correct.

20 MS. URIEGAS: Is -- okay. Great.

21 CHAIRMAN SMITH: Okay. Any other questions?
22 Anyone from the public have any questions? I only had one
23 quick question. And this is back on your first presentation,
24 which you've done a marvelous job, by the way. Very
25 impressed. And I might add that audits have come a long way

1 from what they were in the past. So kudos to y'all for doing
2 a good job on that.

3 My question is, under professional standards,
4 it says the Bingo Audit Methodology and Standards Handbook.
5 Is that something that's available to the general public?
6 Are we allowed to look at that? I know in the past there's
7 been some questions whether we could see that or not.

8 MS. COHN: No, it's not available in the
9 public website. In terms of the Bingo Audit Methodology and
10 Standards it's basically based on the Yellow Book, which is
11 the federal and state, they use the Yellow Book.
12 Unfortunately for us, we can't a hundred percent comply with
13 the Yellow Book because how we play the bingo games. So, we
14 do adopt that. And also the internal audit institutions,
15 they have the IIA standards. We adopt both of that.

16 The BAMS is not available for public. We do
17 review that every year to make sure we comply. The
18 regulation you guys can find is the BEA and TAC rule.
19 Basically the BAMS is formulated to comply with these two;
20 the BEA, the Bingo Enabling Act --

21 CHAIRMAN SMITH: Uh-huh.

22 MS. COHN: -- and the TAC rule which is the
23 Texas Administrative Code, which is, you know, the 402 you
24 guys are all familiar with. These are the two main
25 regulatory compliance you can find it.

1 All the audit is conducted to address the
2 compliance component. If there's anything you found that is
3 not, please let me know. I'll be happy to talk to the audit,
4 okay?

5 CHAIRMAN SMITH: Okay.

6 MS. COHN: Any questions?

7 CHAIRMAN SMITH: No. Thank you.

8 MS. COHN: Sorry.

9 CHAIRMAN SMITH: The only other small question
10 I had, and it's probably because I'm not familiar enough with
11 it, so please, if I'm putting somebody on the spot, let me
12 know because that is not my intention here.

13 On the Annual Risk Assessment, in the first
14 presentation, it says charitable distributions, it says, Risk
15 Factors for an audit program described in TAC 402.703(b)(2),
16 Charitable Distributions as a Percentage of Gross Receipts.
17 And if I'm just completely off base here, please tell me,
18 because that could probably be the case.

19 But I thought we were operating on net
20 proceeds now, or adjusted gross instead of gross receipts.
21 Is there a different dynamic that we use on the audit side
22 than the reporting side? I guess that's the right way -- am
23 I phrasing that right?

24 MS. DOMAIN: I have to look that up in the Act.
25

1 CHAIRMAN SMITH: It may just be a typo.

2 MS. CASTAÑUELA: Yeah. Yeah, I think so.

3 MS. DOMAIN: Yeah, I think it is.

4 CHAIRMAN SMITH: So it should be adjusted
5 gross receipts? Yeah? Okay.

6 MS. DOMAIN: Yes.

7 CHAIRMAN SMITH: Okay. All right. Sorry, I -
8 - that just caught my eye a minute ago and I thought, wait a
9 minute, I thought we were doing something different. Okay.
10 Sorry to put you on the spot like that. I apologize. That
11 was not my intention.

12 MS. DOMAIN: You're fine.

13 CHAIRMAN SMITH: I was making sure I hadn't
14 lost my mind.

15 MS. CASTAÑUELA: Thank you.

16 CHAIRMAN SMITH: Which I occasionally do. I
17 occasionally do lose my mind. All right. Anything else?
18 Any comment, Mr. Fenoglio? No? Anyone else from the public?
19 Okay. Excellent. Thank you so much for your presentations.
20 They were excellent.

21 MS. URIEGAS: Yes. It was.

22 CHAIRMAN SMITH: All right. That was awesome.

23 AGENDA ITEM 8

24 CHAIRMAN SMITH: Moving on to the next item,
25 Mr. Fenoglio -- Mr. Bresnen, sorry. Legislative update.

1 MR. BRESNEN: Good morning, y'all. I
2 appreciate you having me. I will be brief.

3 I was alerted just a little while ago that
4 Senate Bill 643 was reported from the House Licensing and
5 Administrative Procedures Committee this morning, and I'm
6 checking to see whether they sent that to the Local and
7 Uncontested Calendar or to the House floor. And despite my
8 incredible influence at the Capitol building, I can't get
9 anybody to answer me. So we'll -- maybe I'll find out and
10 I'll text it to the chair.

11 The bill is different from the way it passed
12 the Senate, so it'll have to go back to the Senate if we pass
13 it out of the House for concurrence, but the Senate knows
14 that, they're expecting the changes that we've agreed to, has
15 all the stuff we've worked with the agency staff on,
16 increases the number of temporaries, goes to an aggregate
17 limit on regular bingo prizes to 5,000, takes the single game
18 limit away. So you could work within that 5,000 to meet your
19 needs.

20 Very importantly, it retains the current
21 methodology for remitting the local prize fees to the
22 counties and the cities. There was some language that wasn't
23 entirely clear when we gave the counties and the cities the
24 opportunity to opt out or required them to opt in first.
25 And the we -- the agency to its credit administered in

1 conformance with the legislature's intent. This language
2 just makes sure that the statute reads according to the way
3 that it should have to begin with.

4 We seem to have great acceptance across the
5 street and we've been treated very well. I can't believe I'm
6 standing here on April 12th talking about a bill that's on
7 its way to the House floor and has already passed the Senate.
8 So we're way ahead of where we were last time.

9 The House has passed its version of the
10 Appropriations Bill, House Bill 1, that's gone over to the
11 Senate. Yesterday, the Senate Finance Committee substituted
12 its version of that bill in and kicked it out of committee.
13 And so that'll be going to the Senate floor shortly. The --
14 and we're working with the commission to assure that there
15 are adequate resources to fund the regulation of bingo
16 consistent with the current law.

17 And so if you have any other questions, I'd be
18 happy to answer them.

19 CHAIRMAN SMITH: Anyone?

20 MR. BRESNEN: I do want to say one other thing
21 now that I'm thinking about it. There was a sports betting
22 bill that was reported from the licensing committee. I keep
23 asking all the lobbyists for the casinos and the sports
24 betting people whether they have the votes. They need 100
25 votes in the House and 21 votes in the Senate. And the

1 common answer is we're still counting. Translated that means
2 they don't have them yet. So, our world is not likely to
3 experience dramatic change if it's sports betting. If it was
4 casinos, of course it would wreck charitable bingo without
5 some kind of ability for us to have a different kind of game.
6 So I'm not counting on us being wrecked, but we might have
7 some -- we might have some folks using their cell phones to
8 bet on the football, baseball, and every other sport played
9 on the planet going forward.

10 Sorry. Now I'm happy to answer any questions.

11 CHAIRMAN SMITH: Anyone? Anyone from the
12 public? Steve, we thank you very much. We're sorry we
13 didn't get you in earlier on the agenda.

14 MR. BRESNEN: That's no problem.

15 CHAIRMAN SMITH: I know your time is very
16 valuable.

17 MR. BRESNEN: I'm on schedule; it's all good.
18 Thank you very much.

19 CHAIRMAN SMITH: We appreciate you very much,
20 Steve. And Steve Fenoglio, we appreciate you as well. Would
21 you like to add anything to that?

22 MR. FENOGLIO: Stephen Fenoglio for the
23 record. I want to -- had discussion with staff earlier.
24 There's one tweak in the bill and I visited with Mr. Bresnen
25 about it having to do with Section 2001.438. LaDonna

1 correctly pointed out that the unit is not punished, but the
2 charities are, if there's a violation. And the language we
3 got from Lege Counsel, which they put in on their own, was if
4 a unit is -- if a unit on which a penalty is imposed, and of
5 course, the Bingo Division doesn't impose penalties on units,
6 they impose them on individual charities. And if it goes to
7 the Local and Consent Calendar, as everyone knows you can't
8 amend the bill on the House floor, then the bill has to go
9 back in any event to Senate. If it's on Local and Consent
10 for receipt and concurrence.

11 Timing is an issue. I'm not going to promise
12 that we can get that language changed because it goes back to
13 the Senate. If they make the change, then it has to come
14 back to the House. And everyone knows the last two weeks of
15 the session are fraught with peril.

16 We're not there yet. Alternatively, if it's
17 on the House floor, we should be able to make that change.
18 Again, the Bingo Division doesn't impose penalties on units.
19 They never have. They never -- they don't have the authority
20 to, but we need to make that change to clarify it and we'll
21 do our best.

22 CHAIRMAN SMITH: Excellent.

23 MR. FENOGLIO: Thank you.

24 MR. BOURGOYNE: Mr. Chair?

25 CHAIRMAN SMITH: Yes.

1 MR. BOURGOYNE: Emile Bourgoyne; I'd like to
2 add one thing about the legislative report. If we would all
3 acknowledge that House Resolution 995 was filed that
4 memorializes Will Martin of Victoria, and that we would urge
5 our colleagues there to assist getting that resolution
6 passed.

7 CHAIRMAN SMITH: You said House Bill 915?

8 MR. BOURGOYNE: It's House Resolution 995.

9 CHAIRMAN SMITH: House Resolution 995,
10 correct?

11 MR. BOURGOYNE: That's correct.

12 CHAIRMAN SMITH: Okay. Excellent. Thank you,
13 Emile. I appreciate that. That's good news to hear.

14 AGENDA ITEM 9

15 CHAIRMAN SMITH: Okay. Moving on to old
16 business. We've brought up about the nominations for the
17 vacant seat on the Bingo Advisory Committee. I think we have
18 at least one or two people that are on the nomination list
19 for the vacant seat. If you would like to come up and tell
20 us a little bit about yourself, tell us your name and we
21 would welcome you to do so. I believe there's one at least
22 in attendance now.

23 MS. JOHNSTON: Hello. First of all, my name
24 is Stacey Johnston. I'm from Dallas, Texas. I'm part of
25 School of Faith, operator for School of Faith Foundation

1 there. I've been working in bingo for over 30 years. My
2 mother was in bingo before that, so pretty much born in a
3 bingo hall. I've performed every operation from floor worker
4 to cashier to sales manager.

5 Anyway, to be a nominee is an honor. Thank
6 you. I would love to be on this portion of it making
7 legislation, making sure that bingo's around for generations
8 to come.

9 I love what we do. Our charities fund many
10 Catholic schools in the Dallas area. Sorry, I'm just a
11 little bit nervous.

12 CHAIRMAN SMITH: Awesome.

13 MS. JOHNSTON: But thank you. Thank you.

14 CHAIRMAN SMITH: Thank you very much. We
15 appreciate you.

16 UNIDENTIFIED VOICE: What was the name?

17 CHAIRMAN SMITH: Stacey Johnston. Does
18 anybody have any questions for her? No?

19 Well, we appreciate you being involved and
20 being attentive to what we've got going on here. Are there
21 any other nominees that are here by chance? Nope. All
22 right. Awesome. Thank you very much. We appreciate your
23 time. I know we met at Charity Day at the Capitol, which we
24 recently had over on the Capitol grounds, and we had a big
25 success on that, getting our charity message out to the

1 legislators, so we appreciate you helping with that.

2 All right. Any other old business? Any
3 comment, public comments on old business? All right, moving
4 on.

5 AGENDA ITEM 10

6 CHAIRMAN SMITH: New business. Anyone got
7 anything new on the plate? Mr. Fenoglio?

8 MR. FENOGLIO: Stephen Fenoglio. Again, I
9 just wanted to make everyone aware that Will Martin
10 celebrated a birthday. He's not older than dirt, but he's
11 catching up with dirt. I'm sorry, I said Will. I meant
12 Emile Bourgoyne.

13 CHAIRMAN SMITH: Oh. Emile.

14 MS. URIEGAS: Okay.

15 MR. FENOGLIO: And so happy birthday again,
16 Emile. If you're awake.

17 MR. DUNCAN: Happy Birthday, Emile.

18 CHAIRMAN SMITH: Yes, happy birthday.

19 MR. DUNCAN: Could have brought a cake.

20 MR. BAKER: My name is Ronnie Baker and I am
21 older than dirt. I've been in Bingo 43 years. Hey, Will
22 Martin and I worked together on a number of counties. I know
23 he was in touch with Steve, both Steves, and over a two year
24 period, there was a proliferation over 130 game rooms that
25 were actually paying cash and Will was instrumental in

1 providing the wherewithal to go forward and get those rooms
2 permitted. I'm happy to say, and I know he's not here
3 anymore, but I let his wife know that this past week, the two
4 largest operating game rooms in Oasis County were raided and
5 Will would be very happy about that. It doesn't, if you want
6 to have game rooms, they're fine. You've just got to get
7 permitted. And God bless you, Will Martin. Thank you, guys.

8 CHAIRMAN SMITH: Thank you, Ronnie. We
9 appreciate that. That's always good news for the charities
10 when the illegal cash paying eight liners are closed down.
11 So good on you for that work effort. Any other new business?

12 The only other question I have, and I don't
13 really think it's new business, is when a worker registers, I
14 guess this is geared towards you, Tyler. When a worker
15 registers to work in bingo, they're -- when they get
16 registered and they're approved for that, they're allowed to
17 work at any hall in the state, correct?

18 MR. VANCE: Yes, that's correct. They don't
19 have to specify a location or anything like an organization
20 does on their application.

21 CHAIRMAN SMITH: Gotcha. So if you want to be
22 an operator on duty you have to go through a little bit
23 different process; is that correct?

24 MR. VANCE: I'm not sure. I think you have to
25 undergo training, like an operator training, but I don't

1 believe that's specific. That's kind of the organization's
2 responsibility to ensure that their operators and officers
3 have received proper training.

4 CHAIRMAN SMITH: Gotcha. So if you take --
5 the operator training's the same for every organization is
6 what I'm asking.

7 MR. VANCE: Correct.

8 CHAIRMAN SMITH: So the way I understand it,
9 you have to be listed as an operator for each individual
10 organization.

11 MR. VANCE: Correct.

12 CHAIRMAN SMITH: Would it be prudent or maybe
13 we could have an opportunity to talk about maybe changing
14 that to make it where if you take the generalized operator
15 training for one organization, you're automatically verified
16 for the next organization?

17 MR. VANCE: Yeah, I think we can look at that.
18 I'm not sure that -- I know the statute requires that each
19 organization, that those people have the training. But I
20 don't know that it requires that they need to be specific to
21 that organization, you know, if you've undergone the training
22 once.

23 CHAIRMAN SMITH: Right.

24 MR. VANCE: I think there may be some leeway
25 in there for us to allow the one time training to carry over

1 to whatever other organizations, so the operator doesn't have
2 to take it five times, right.

3 CHAIRMAN SMITH: Right. Yeah. And I know
4 it's -- I know in a hall with more than four or five
5 charities or three or four charities, that it's difficult to
6 get all the charities together to sign, to get, you know, the
7 operators approved and then they'll do that training all
8 those different times. So, if it's the same training, maybe
9 we could -- maybe next meeting or down the road or something
10 like that, maybe we could have that conversation.

11 MR. VANCE: Sure. We'll look into it.

12 CHAIRMAN SMITH: Excellent.

13 MS. URIEGAS: I guess my question is, they
14 have to be appointed as a designated operator on that form.
15 So each charity would have to add them individually. They'd
16 only have to take the test once, but everybody would have to
17 add them.

18 CHAIRMAN SMITH: Right. That's what I'm
19 saying. If it's kind of like the worker registry, if you're
20 on the worker registry, you can work for anybody and you
21 don't have to be --

22 MS. URIEGAS: Oh, so you want them to be able
23 to operate for anybody?

24 CHAIRMAN SMITH: Since the training is the
25 same for every organization.

1 MS. URIEGAS: Gotcha.

2 CHAIRMAN SMITH: I thought maybe it would
3 simplify the process for not only the staff but for the
4 operators as well.

5 MS. URIEGAS: So then that would eliminate the
6 designated operator application?

7 CHAIRMAN SMITH: No, you'd still have to --

8 MS. URIEGAS: No?

9 CHAIRMAN SMITH: You'd still have to do it,
10 but just for one organization. So if you were --

11 MR. DUNCAN: If it was done already.

12 MS. URIEGAS: Right. Right.

13 CHAIRMAN SMITH: Yeah. If you'd done it
14 already once, you would be good --

15 MS. URIEGAS: Yeah.

16 CHAIRMAN SMITH: -- you would be eligible for
17 -- what's the word I'm looking for? You would be confirmed
18 to do the work for the other charities in the same hall.

19 MS. URIEGAS: As long as they're appointed,
20 right?

21 CHAIRMAN SMITH: Yes.

22 MS. URIEGAS: Okay.

23 CHAIRMAN SMITH: Yes. All right. Awesome.
24 Thank you. All right. Any other public comment for new
25 business?

1 AGENDA ITEM 11

2 CHAIRMAN SMITH: All right. Well, we will
3 move on to item number 11, and we will set the date for the
4 next meeting. I think we've got some dates already picked
5 out.

6 MS. CASTAÑUELA: So the next BAC meeting is
7 scheduled for Tuesday, June 20th, which is the day before the
8 next commission meeting, which is currently scheduled for
9 June 21st.

10 CHAIRMAN SMITH: All right. Okay. Any issues
11 with that anyone? Any comments on that? All right. We'll
12 tentatively confirm --

13 MR. HARRIS: Just --

14 CHAIRMAN SMITH: Yes.

15 MR. HARRIS: Just an initial comment. I have
16 several conflicts on that day. It won't prevent me from
17 being on virtually, but my --

18 MS. URIEGAS: Oh, we can't hear you. You're
19 on mute.

20 CHAIRMAN SMITH: Lost you.

21 MR. HARRIS: I'm sorry. I thought I hit the
22 unmute there. I have a couple of different conflicts on my -
23 - my wife will be out of town for a conference, a work
24 conference that day, and I'm heading two committee meetings
25 in Arlington that afternoon, at 1:00 and 2:00, respectively.

1 That shouldn't hinder me from being virtual. I hate that I'm
2 being virtual, but if that's a hard date, I'll have to attend
3 that way.

4 CHAIRMAN SMITH: Okay. All right. Thank you,
5 Corey. All right. Well, we'll tentatively have to schedule
6 it for that date because that's when we are available for the
7 room, so, we completely understand then.

8 All right. Any other comments or questions?

9 AGENDA ITEM 12

10 CHAIRMAN SMITH: All right. We will consider
11 this meeting adjourned. Thank you very much.

12 MR. HARRIS: Thanks, everybody. Be well.

13 (Meeting adjourned)

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C E R T I F I C A T E

STATE OF TEXAS)
)
COUNTY OF HARRIS)

I, Kimberly C. McCright, Certified Vendor in and
for the State of Texas, do hereby certify that the
above-mentioned matter occurred as hereinbefore set out.

I FURTHER CERTIFY THAT the proceedings of such were
reported by me or under my supervision, later reduced to
typewritten form under my supervision and control and that
the foregoing pages are a full, true and correct
transcription of the original notes.

IN WITNESS WHEREOF, I have hereunto set my hand and
seal this 27th day of April, 2023.

/s/ Kimberly C. McCright
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