



INTEROFFICE MEMO

Gary Grief, Executive Director

LaDonna Castañuela, Charitable Bingo Operations Director

To: Robert G. Rivera, Chairman
Cindy Fields, Commissioner
Mark A. Franz, Commissioner
Erik C. Saenz, Commissioner
Jamey Steen, Commissioner

From: Angela Zgabay-Zgarba, Administration Division Director *AZ*

Date: June 21, 2023

Re: Report, possible discussion and/or action on agency major contracts, including amendment, renewal or extension of the contract for Internal Audit Services.

The following action item for internal audit services is a major contract under the direct purview of the Commission; as such, any and all action(s) taken regarding the internal audit services contract must be approved by the Commission. Therefore, staff is seeking Commission approval to extend the internal audit services contract for one year.

Service or Goods Provided	Internal Audit Services
Vendor	McConnell & Jones, LLP
Proposed Action	Renew the current Contract
Description	Exercise the second of three additional one-year extensions, with the renewal period to begin September 1, 2023 and continue through August 31, 2024
Term	September 1, 2021 to August 31, 2022, with three 1-year extensions
Estimated Annual Cost	\$300,000
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in McConnell & Jones, LLP