



INTEROFFICE MEMO

Gary Grief, Executive Director LaDonna Castañuela, Charitable Bingo Operations Director

To: Robert G. Rivera, Chairman
Cindy Fields, Commissioner
Mark A. Franz, Commissioner
Erik C. Saenz, Commissioner
Jamey Steen, Commissioner

From: Angela Zgabay-Zgarba, Administration Division Director *AZ*

Date: June 21, 2023

Re: Report, possible discussion and/or action on agency prime contracts, including amendment, renewal or extension of the contracts for lottery drawings CPA services.

The following briefing item is to advise the Commission of staff's intent to renew the contract for lottery drawings CPA services.

Service or Goods Provided	Lottery Drawing CPA Services
Vendor	DK Partners, PC
Proposed Action	Renew the current contact
Description	Exercise the first of three additional one-year extensions, with the renewal period to begin September 1, 2023 and continue through August 31, 2024
Term	June 7, 2022 – August 31, 2023 with three 1-year extensions
Estimated Annual Cost	\$827,145
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in DK Partners, PC