





## INTEROFFICE MEMO

*Gary Grief, Executive Director      LaDonna Castañuela, Charitable Bingo Operations Director*

**To:** Robert G. Rivera, Chairman  
Cindy Fields, Commissioner  
Mark A. Franz, Commissioner  
Erik C. Saenz, Commissioner  
Jamey Steen, Commissioner

**From:** LaDonna Castañuela, Charitable Bingo Operations Division Director

A handwritten signature in black ink, appearing to read "LaDonna Castañuela", is written over the printed name in the "From:" field.

**Date:** Wednesday, June 21, 2023

**Re:** Item XIII. Report by the Charitable Bingo Operations Director and possible discussion and/or action on the Charitable Bingo Operations Division's activities, including licensing, accounting and audit activities, reports, and special projects.

The following two reports are associated with this tab:

1. CBOD April 2023 Output Metrics; and
2. CBOD May 2023 Output Metrics.

Additional information may be provided at the commission meeting.



# INTEROFFICE MEMO

Gary Grief, Executive Director      LaDonna Castañuela, Charitable Bingo Operations Director

**To:** Robert Rivera, Chairman, Texas Lottery Commission  
Cindy Fields, Commissioner, Texas Lottery Commission  
Mark Franz, Commissioner, Texas Lottery Commission  
Erik Saenz, Commissioner, Texas Lottery Commission  
Jamey Steen, Commissioner, Texas Lottery Commission

**Date:** May 25, 2023

**Re:** Charitable Bingo Operations Division Output Metrics - April 2023

## Licensee Information

<u>License Type</u>	<u>Active</u>	<u>Administrative Hold</u>
Conductor	925	28
Lessor	230	67
Distributor	12	0
Manufacturer	18	0
BingoPlayingLocations	302	0

## Licensing

Number of renewal applications received	56
Number of worker registry applications received	173
Number of original licenses issued	6
Number of renewal licenses issued	46
Number of worker registry badges issued	178
Average Bingo License (Temporary) Processing Time (Days)	2.68
Average Bingo License (Amendments) Processing Time (Days)	4
Average Bingo License (Originals) Processing Time (Days)	66.6
Average Bingo License (Renewals) Processing Time (Days)	24.2

## Accounting

Total payments received	379	\$3,821,185.81
Electronic Payment through Bingo Services Portal	311	\$3,456,898.74
Received by mail	68	\$364,287.07
Number of quarterly reports processed	890	

## **Audit Services**

Number of audits and game inspections completed	17
Number of audits completed	11
Number of game inspections completed	6
Number of complaints received	6
Number of complaint investigations completed	9

## **Compliance**

Number of administrative actions	
Applications Denied	0
Settlement Agreements	0
Agreed Orders	0
Total administrative penalties received	\$3,100.00
Worker Registry Activity	
Applications Denied	7
Workers Removed	0

## **Education**

Number of individuals receiving education	73
On-line	73
On-site	0



# INTEROFFICE MEMO

*Gary Grief, Executive Director      LaDonna Castañuela, Charitable Bingo Operations Director*

**To:** Robert Rivera, Chairman, Texas Lottery Commission  
Cindy Fields, Commissioner, Texas Lottery Commission  
Mark Franz, Commissioner, Texas Lottery Commission  
Erik Saenz, Commissioner, Texas Lottery Commission  
Jamey Steen, Commissioner, Texas Lottery Commission

**Date:** June 02, 2023

**Re:** Charitable Bingo Operations Division Output Metrics - May 2023

## **Licensee Information**

<b><u>License Type</u></b>	<b><u>Active</u></b>	<b><u>Administrative Hold</u></b>
Conductor	925	28
Lessor	229	66
Distributor	11	0
Manufacturer	18	0
BingoPlayingLocations	302	0

## **Licensing**

Number of original applications received	2
Number of renewal applications received	31
Number of worker registry applications received	214
Number of original licenses issued	6
Number of renewal licenses issued	72
Number of worker registry badges issued	219
Average Bingo License (Temporary) Processing Time (Days)	2.1
Average Bingo License (Amendments) Processing Time (Days)	3.83
Average Bingo License (Originals) Processing Time (Days)	86
Average Bingo License (Renewals) Processing Time (Days)	11.61

## **Accounting**

Total payments received	59	\$306,986.91
Electronic Payment through Bingo Services Portal	18	\$38,554.69
Received by mail	41	\$268,432.22
Number of quarterly reports processed	229	

## **Audit Services**

Number of audits and game inspections completed	24
Number of audits completed	6
Number of game inspections completed	18
Number of complaints received	10
Number of complaint investigations completed	14

## **Compliance**

Number of administrative actions	
Applications Denied	0
Settlement Agreements	0
Agreed Orders	0
Total administrative penalties received	\$2,700.00
Worker Registry Activity	
Applications Denied	1
Workers Removed	0

## **Education**

Number of individuals receiving education	66
On-line	66
On-site	0