





# INTEROFFICE MEMO

**To:** Robert G. Rivera, Chairman  
Cindy Fields, Commissioner  
Mark A. Franz, Commissioner  
Clark E. Smith, Commissioner  
Jamey Steen, Commissioner

**From:** Angela Zgabay-Zgarba, Administration Division Director *A Z*

**Date:** April 18, 2024

**Re:** Report, possible discussion, and/or action on agency major contracts, including amendment, renewal, or extension on the contracts for Internal Audit Services and Scratch Ticket Manufacturing and Services.

The following action item for internal audit services is a major contract under the direct purview of the Commission; as such, any and all action(s) taken regarding the internal audit services contract must be approved by the Commission. Therefore, staff is seeking Commission approval to extend the internal audit services contract for one year.

Service or Goods Provided	Internal Audit Services
Vendor(s)	McConnell & Jones, LLP
Proposed Action	Renew the current contract
Description	Exercise the final of three additional one-year extension with the renewal period to begin September 1, 2024 and continue through August 31, 2025
Term	September 1, 2021 to August 31, 2022 with three 1-year extensions
Estimated Annual Cost	\$300,000
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest McConnell & Jones LLP

The following are briefing items to advise the Commission of staff's intent to amend the scratch ticket manufacturing and services contracts with Scientific Games LLC, Pollard Banknote Limited, and IGT Solutions Corp.

Service or Goods Provided	Scratch Ticket Manufacturing and Services
Vendor(s)	Scientific Games LLC
Proposed Action	Amend the current contract
Description	1) Modify pricing structure to include prices for additional add-on features and product quantity
Current Term of Contract	September 1, 2022 to August 31, 2034
Estimated Annual Cost	\$30,000,000
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in Scientific Games LLC.

Service or Goods Provided	Scratch Ticket Manufacturing and Services
Vendor(s)	Pollard Banknote Limited Partnership
Proposed Action	Amend the current contract
Description	1) Modify pricing structure to include prices for additional add-on features and product quantity
Current Term of Contract	September 1, 2022 to August 31, 2034
Estimated Annual Cost	\$30,000,000
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in Pollard Banknote Limited.

Service or Goods Provided	Scratch Ticket Manufacturing and Services
Vendor	IGT Solutions Corp
Proposed Action	Amendment
Description	1) Modify pricing structure to include prices for additional add-on features and product quantity and sizes
Term	September 1, 2022 to August 31, 2034
Estimated Annual Cost	\$30,000,000
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in IGT Solutions Corp.