





# INTEROFFICE MEMO

*Ryan Mindell, Executive Director*

*LaDonna Castañuela, Charitable Bingo Operations Director*

**To:** Robert G. Rivera, Chairman  
Cindy Fields, Commissioner  
Mark A. Franz, Commissioner  
Clark E. Smith, Commissioner  
Jamey Steen, Commissioner

**From:** Chairman of the Bingo Advisory Committee

**Date:** Tuesday, October 29, 2024

**Re:** Item II. Report by the Bingo Advisory Committee (BAC) Chairman; possible discussion and/or action on the BAC's activities, including selection of the BAC Chairman for FY 2025 and the charitable bingo rule proposal package for this open meeting.

The following document is associated with this tab:

1. BAC Meeting Agenda for October 28, 2024.

Additional information may be provided at the commission meeting.

**LIVESTREAM.** The Bingo Advisory Committee meeting may be viewed live online. Members of the public may access a livestream video of the meeting via the following [LINK](#).

**October 28, 2024**

**10:00 a.m.**

**Bingo Advisory Committee (BAC) Meeting  
Texas Lottery Commission**

**Meeting Agenda**

- I. Call to order.  
Pledge of Allegiance to the U.S. and Texas flags.  
  
Texas Pledge: “Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”
- II. Roll call.
- III. Meeting minutes from August 6, 2024 meeting:
  - A. Public comment.
  - B. Approval.
- IV. Selection of the BAC Chairperson.
  - A. Public comment.
  - B. Action.

*Commission Rule 402.102(i) reads as follows:  
Who conducts the BAC meeting?  
(1) the BAC must annually select a presiding officer to conduct meetings and general business.  
(2) The presiding officer must designate a member of the BAC to conduct meetings and general business in the presiding officer’s absence.*
- V. Training on Open Meetings Act and the Public Information Act.  
*Presentation by Bob Biard, the TLC General Counsel, and Elizabeth Godfrey-Weidig, Public Information Coordinator.*
- VI. Rule review update.
- VII. Sunset update:
  - A. Public comment.
  - B. Discussion.
- VIII. Old business:
  - A. Public comment.
  - B. Discussion
- IX. New business:
  - A. Public comment.
  - B. Discussion.
- X. Set date for next meeting.
- XI. Adjournment.

**Meeting location:**

**1801 Congress Ave.  
George H. W. Bush Building  
4<sup>th</sup> Floor, Board Room 4.300  
Austin, TX 78701**