



INTEROFFICE MEMO

Ryan Mindell, Executive Director LaDonna Castañuela, Charitable Bingo Operations Director

To: Robert G. Rivera, Chairman
Cindy Fields, Commissioner
Mark A. Franz, Commissioner
Clark E. Smith, Commissioner
Jamey Steen, Commissioner

From: Angela Zgabay-Zgarba, Administration Division Director *A Z*

Date: February 6, 2025

Re: Report, possible discussion and/or action on the lottery operations and services procurement.

As mentioned in the previous meetings, staff issued a request for proposals for lottery operations and services in June 2024. Additional information may be provided in the meeting.

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| Service or Goods to be Provided | Lottery Operations and Services |
| Recommended Term | 9/1/2026 – 8/31/2036 with one 10-year extension |
| Estimated Annual Cost | \$159,252,723 |
| Proposed Action | Request for Proposal Update |
| Notice of any potential issue that may arise in the solicitation, purchasing, or contractor selection process | none |

**Lottery Operations and Services RFP - Section 1.5 Schedule of Events Revised
Amendment No. 7**

The following time periods are set forth for informational and planning purposes only. The Texas Lottery reserves the right to change any of the time periods and will post all changes on the Electronic State Business Daily, <https://www.txsmartbuy.com/esbd> and/or the Texas Lottery website, <https://www.texaslottery.com> (Click on About, Doing Business with TLC, Procurement).

| Date | Event |
|---|--|
| June 10, 2024 (4:00 p.m., CENTRAL TIME) | Issuance of RFP |
| June 25, 2024 (9:00 a.m., CENTRAL TIME) | Pre-Proposal Conference (Virtual conference - see Section 2.3.) |
| July 9, 2024 (4:00 p.m., CENTRAL TIME) (Late Letters of Intent and Executed Non-Disclosure Agreements will not be considered) | Letter of Intent and Executed Non-Disclosure Agreement Due |
| July 30, 2024 (4:00 p.m., CENTRAL TIME) (Late Questions will not be answered) | First Round Written Questions Due |
| On or before August 13, 2024 | Responses to Written Questions Issued |
| August 1 – August 23, 2024 (as may be revised by the Texas Lottery) | Mandatory HSP Workshops (Zoom, TEAMS or telephone conference) |
| August 29, 2024 (4:00 p.m., CENTRAL TIME) (Late Questions will not be answered) | Second Round Written Questions Due |
| On or before September 17, 2024 | Responses to Written Questions Issued |
| September 9 – September 25, 2024 (4:00 p.m., CENTRAL TIME) | Additional HSP Workshops (if necessary) (Zoom, TEAMS or telephone conference) |
| October 15, 2024 (4:00 p.m., CENTRAL TIME) (Late Proposals will not be considered) | Deadline for Cost Proposals, Set up Costs and Proposer's Commitment |
| October 16, 2024 (4:00 p.m., CENTRAL TIME) (Late Proposals will not be considered) | Deadline for Technical Proposal, Bid Bond/Proposal Surety, and Protest/Litigation Bond |
| January 6 – January 17, 2025 (as may be revised by the Texas Lottery) | Oral Presentations (to be conducted at Texas Lottery's sole discretion) |
| January 13 – January 31, 2025 (as may be revised by the Texas Lottery) | Site Visits (to be conducted at Texas Lottery's sole discretion) |
| On or before March 3, 2025 (or as soon as possible thereafter) | Announcement of Apparent Successful Proposer |