

TEXAS LOTTERY COMMISSION

PURCHASE ORDER

INVOICE TO:
P.O. Box 16630 Austin, TX 78761-6630
PHONE NUMBER: (512) 344-5000

All terms and conditions set forth in our bid invitation become a part of this order. Vendor guarantees merchandise delivered on this order will meet or exceed specifications specified in the bid invitation.

SHOW THIS NUMBER ON ALL INVOICES, PACKAGES AND CORRESPONDENCE	
ORDER NUMBER:	362-20-4028

ORDER DATE: 9/19/2019

VENDOR
15217395159002 TLF PUBLICATIONS, INC. 20 COURTHOUSE SQ STE 207 ROCKVILLE, MD 20850-2338 USA

PCC: Q
Contract Number:

DELIVERY DESTINATION
TEXAS LOTTERY COMMISSION 611 E. 6TH STREET AUSTIN, TX 78701 - Prepay all charges

ITEM	DESCRIPTION	GL	DEPT	EREQ	UNIT	QTY	PRICE	EXTENSION
1	Proprietary Purchase: Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendees: Kelly Stuckey, Annika Guarnero, Anthony Vela. Additional attendee name to be added at a later date.	7203	20-200	RQ20-0054	LOT	424.00	\$4.00	\$1,696.00
2	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendee: Kathy Pyka.	7203	20-200	RQ20-0054	LOT	1.00	\$428.00	\$428.00
3	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendees: Lea Garey, Kyle Wolfe, Tyler Vance and Bob Biard.	7203	20-501	RQ20-0056	LOT	4.00	\$424.00	\$1,696.00
4	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendee: Mike Fernandez.	7203	20-700	RQ20-0057	LOT	1.00	\$424.00	\$424.00
5	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendee: Angela Zgabay-Zgarba.	7203	20-706	RQ20-0057	LOT	1.00	\$424.00	\$424.00
6	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendees: Joan Kotal and Mike Jones.	7203	20-707	RQ20-0057	LOT	2.00	\$424.00	\$848.00
7	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendees: Jan Thomas & Pam Wood.	7203	20-300	RQ20-0058	LOT	2.00	\$424.00	\$848.00
8	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendees: Nelda Trevino, Fritz Reinig, Melissa Villasenor, and Myra Zamora.	7203	20-110	RQ20-0059	LOT	4.00	\$424.00	\$1,696.00
9	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendees: Steve Helm, Philip Bates and additional attendee name to be added at a later date.	7203	20-120	RQ20-0060	LOT	3.00	\$424.00	\$1,272.00
10	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendees: Ray Page, Tami Plmentel, Marianne McIntyre & Brandon Rylee.	7203	20-608	RQ20-0061	LOT	4.00	\$424.00	\$1,696.00

Texas Lottery Act Section 466.105

INVOICING: Vendor must submit the following information on the invoice in order to receive payment: Vendor Name and Address, Vendor Contact Name and Phone Number, Vendor Identification Number (VIN), and/or Texas Identification Number (TIN), Purchase Order Number, Description of Items Purchased, Description of Service and Dates of Service, Unit Number and Unit Price Corresponding to Original Order, Total Dollar Amount. The Texas Lottery Commission requires 10 working days from the date of delivery to verify the quantity and condition of each product delivered before declaring that the product is received under the prompt payment law.

The State of Texas is exempt from all Federal Excise Taxes.
STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under TEX. REV. CIV. STATS., Chapter 20, Title 122A, for purchase of the tangible personal property described in this order, purchased from the contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

TEXAS LOTTERY COMMISSION - Purchasing Section

By

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PCC: Q
Contract Number:

DELIVERY DESTINATION
TEXAS LOTTERY COMMISSION 611 E. 6TH STREET AUSTIN, TX 78701 - Prepay all charges

ITEM	DESCRIPTION	GL	DEPT	EREQ	UNIT	QTY	PRICE	EXTENSION
11	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendee: Conchita Daniel.	7203	20-607	RQ20-0061	LOT	1.00	\$424.00	\$424.00
12	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendees: Liesa Perez, Laurene Smith, Dana Ross, Amy Berry, Laura Walker, Jake Lowe & Stephanie Robinson.	7203	20-612	RQ20-0062	LOT	7.00	\$424.00	\$2,968.00
13	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendees: Amanda Smith, Rene' McCoy, Teresa Edwards, Aura Andrade, Lee Robbins, Wes Barnes, Angela Briones & Lyndi Thomas.	7203	20-611	RQ20-0063	LOT	8.00	\$424.00	\$3,392.00
14	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendee: Angie Bland.	7203	20-600	RQ20-0066	LOT	1.00	\$424.00	\$424.00
15	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendees: Ed Rogers, David Veselka, Michelle Byrd, Robert McGovern, Michelle Young and Lenora Taylor.	7203	20-609	RQ20-0068	LOT	6.00	\$424.00	\$2,544.00
16	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendee: Sheila Sanchez.	7203	20-100	RQ20-0071	LOT	1.00	\$424.00	\$424.00
17	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendee: Mary Beth Simpson.	7203	20-100	RQ20-0071	LOT	1.00	\$424.00	\$424.00
18	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendee: Eric Pressler.	7203	20-606	RQ20-0072	LOT	1.00	\$424.00	\$424.00
19	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendee: Mario Valdez.	7203	20-130	RQ20-0073	LOT	1.00	\$424.00	\$424.00
20	Registration fee for La Fleur's 2019; 11/18/19 - 11/21/19 at the AT&T Hotel & Conference Center in Austin, TX. Attendee: Carlos Salinas.	7203	20-130	RQ20-0073	LOT	1.00	\$424.00	\$424.00

Texas Lottery Act Section 466.105

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ITEM	DESCRIPTION	GL	DEPT	EREQ	UNIT	QTY	PRICE	EXTENSION
21	Complimentary Registrations: Gary Grief, Ryan Mindel, Robert Tironi, Andrew Leeper, Dale Bowersock, and Julie Terrell.	7203	20-130		LOT	6.00	\$0.00	\$0.00

Texas Lottery Act Section 466.105

TOTAL AMOUNT: \$22,900.00

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TEXAS LOTTERY COMMISSION - Purchasing Section

By

Debbie Parca, CTPM

TERMS AND CONDITIONS:
ITEMS BELOW APPLY TO AND BECOME PART OF BID/PURCHASE ORDER
ANY EXCEPTIONS THERETO MUST BE IN WRITING

1. BIDDING REQUIREMENTS:

- 1.1 Bidders must comply with all rules, regulations and statutes relating to purchasing in the State of Texas in addition to the requirements of this form. As used herein, "bidder" includes, and is used interchangeably with, the term "vendor" or "contractor".
- 1.2 Bidder must price per unit shown. Unit prices shall govern in the event of extension errors. If a price quotation is submitted as part of the bid, the quotation must be referenced on the bid document and signed by the bidder to establish formal linkage to the bid.
- 1.3 Bids must be time stamped at Texas Lottery Commission (TLC) on or before the hour and date specified for the bid opening.
- 1.4 Late and/or unsigned bids will not be considered under any circumstances. Person signing bid must have the authority to bind the firm in a contract.
- 1.5 Quote FOB destination, freight prepaid and allowed unless otherwise stated within the specifications.
- 1.6 Bid prices are requested to be firm for TLC acceptance for 30 days from bid opening date. "Discount from list" bids are not acceptable unless requested. Cash discounts are not considered in determining an award. Cash discounts offered will be taken if earned.
- 1.7 Bidder should enter Texas Identification Number System (TINS) number, full firm name and address of bidder on the face of this form. Enter in the space provided, if not shown. Additionally, firm name should appear on each continuation page of a bid, in the block provided in the upper right hand corner.
- 1.8 Bid cannot be altered or amended after opening time. Alterations made before opening time should be initialed by bidder or his authorized agent. No bid can be withdrawn after opening time without approval by the TLC based on an acceptable written reason.
- 1.9 Purchases made for State use are exempt from the State Sales tax and Federal Excise tax. Do not include tax in bid. Excise Tax Exemption Certificates are available upon request.
- 1.10 **AWARD NOTICE:** TLC reserves the right to make an award on the basis of low line item bid, low total of line items, or in any other combination that will serve the best interest of TLC and to reject any and all bid items at the sole discretion of the TLC. TLC also reserves the right to accept or reject all or any part of any bid, waive minor technicalities and award the bid to best serve the interests of the TLC.
- 1.11 Consistent and continued tie bidding could cause rejection of bids by the TLC and/or investigation for antitrust violations.
- 1.12 The telephone number for FAX submission of bids is 1-512-344-5444. This is the only number that will be used for the receipt of bids. TLC shall not be responsible for failure of electronic equipment or operator error.
- 1.13 Inquiries pertaining to bids must include the requisition number, class/item codes, and opening date.

2. SPECIFICATION:

- 2.1 Catalogs, brand names or manufacturer's references are descriptive only, and indicate type and quality desired. Bids on brands of like nature and quality will be considered unless advertised under Tex. Gov't Code, Section 2155.067. If

bidding on other than references, bid should show manufacturer, brand or trade name, and other description of product offered. If other than brand(s) specified is offered, illustrations and complete description of product offered are requested to be made part of the bid. Failure to take exception to specifications or reference data will require bidder to furnish specified brand names, numbers, etc.

- 2.2 Unless otherwise specified, items shall be new and unused and of current production.
- 2.3 All electrical items must meet all applicable OSHA standards and regulations, and bear the appropriate listing from UL, FMRC or NEMA.
- 2.4 Samples, when requested, must be furnished free of expense to the State. If not destroyed in examination, they may be returned to the bidder, on request, at bidder's expense. Each sample should be marked with bidder's name and address, and requisition number. Do not enclose in or attach bid to sample.
- 2.5 TLC will not be bound by any oral statement or representation contrary to the written specifications of this bid.
- 2.6 Manufacturer's standard warranty shall apply unless otherwise stated in the bid.

3. TIE BIDS:

Awards will be made in accordance with 16 TAC §401.101(e) (Preferences).

4. DELIVERY:

- 4.1 Show number of days required to place material in receiving agency's designated location under normal conditions. Delivery days mean calendar days, unless otherwise specified. Failure to state delivery time obligates bidder to deliver in 14 calendar days. Unrealistic delivery promises may cause bid to be disregarded.
- 4.2 If delay is foreseen, vendor shall give written notice to the TLC. Vendor must keep the TLC advised at all times of status of order. Default in promised delivery (without accepted reasons) or failure to meet specifications authorizes the TLC to purchase supplies elsewhere and charge full increase, if any, in cost and handling to defaulting vendor.
- 4.3 No substitutions permitted without written approval of TLC.
- 4.4 Delivery shall be made during normal working hours only, unless prior approval has been obtained from the TLC.

5. INSPECTION AND TESTS:

All goods will be subject to inspection and test by TLC. Authorized TLC personnel shall have access to supplier's place of business for the purpose of inspecting merchandise. Tests shall be performed on samples submitted with the bid or on samples taken from regular shipment. All costs shall be borne by the vendor in the event products tested fail to meet or exceed all conditions and requirements of the specification. Goods delivered and rejected in whole or in part may, at TLC's option, be returned to the vendor or held for disposition at vendor's expense. Latent defects may result in revocation of acceptance.

6. AWARD OF CONTRACT:

A response to this bid is an offer to contract based upon the terms, conditions, and specifications contained herein. Bids do not become contracts until they are accepted through a purchase order. The contract shall be governed, construed, and interpreted under the laws of the State of Texas. The provisions of Tex. Gov't Code, Chapter 466, the State Lottery Act, §466.101 shall be

applicable to the procurement process herein, and the factors listed in Texas Tex. Gov't Code, §2261.052 shall be considered in making an award when specified. Any legal actions must be filed in Travis County, Texas.

7. PAYMENT:

Vendor shall submit 2 copies of an itemized invoice showing TLC order number and agency requisition number on all copies. TLC will incur no penalty for late payment if payment is made in 30 or fewer days from receipt of goods or services and an uncontested invoice.

8. PATENTS OR COPYRIGHTS:

The vendor agrees to protect the State from claims involving infringement of patents or copyrights.

9. VENDOR ASSIGNMENTS:

Vendor hereby assigns to TLC any and all claims for overcharges associated with this contract arising under the antitrust laws of the United States 15 U.S.C.A. Section 1, et seq. (1973), and the antitrust laws of the State of Texas. Tex. Bus. & Comm. Code §15.01, et seq. (1967).

10. CERTIFICATIONS:

Signing a bid or contract with a false statement is a material breach of contract and shall void the submitted bid or any resulting contracts, and the bidder shall be removed from all bid lists. By signature hereon affixed, the bidder or vendor hereby certifies that:

- a. The bidder has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted bid.

Neither the bidder nor the firm, corporation, partnership, or institution represented by the bidder, or anyone acting for such firm, corporation or institution has violated the antitrust laws of this State or the Federal Antitrust Laws (see section 9, above), nor communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business.

- b. Under Tex. Gov't Code §2155.004, the bidder has not received compensation for participation in the preparation of the specifications for this bid.

- c. Under Tex. Gov't Code §2155.004, the bidder certifies that the individual or business entity named in this bid or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate.

- d. Under Tex. Family Code §231.006(d) re: child support, the bidder certifies that the individual or business entity named in this bid is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.

- e. The vendor shall defend, indemnify, and hold harmless the State of Texas, all of its officers, agents and employees from and against all claims, actions, suits, demands, proceedings, costs, damages, and liabilities, arising out of, connected with, or resulting from any acts or omissions of vendor or any agent, employee, subcontractor, or supplier of vendor in the execution or performance of this contract.

- f. Vendor agrees that any payments due under this contract will be applied towards any debt, including but not limited to delinquent taxes and child support that is owed to the State of Texas.

- g. Bidder certifies that it is in compliance with Tex. Gov't Code §669.003, relating to contracting with executive head of a State agency. If § 669.003 applies, bidder will complete the following information in order for the bid to be evaluated:

Name of Former Executive: _____

Name of State Agency: _____

Date of Separation from State Agency: _____

Position with Bidder: _____

Date of Employment with Bidder: _____

- h. Vendor agrees to comply with Tex. Gov't Code §2155.4441, pertaining to service contract use of products produced in the State of Texas.

- i. The TLC is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing bidders / vendors with the Federal General Services Administration's System for Award Management (SAM), <https://www.sam.gov/portal/public/SAM/> which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list.

- j. Under Tex. Gov't Code §2261.053, effective September 1, 2007, a state agency may not accept a bid or award a contract that includes proposed financial participation by a person who, during the five-year period preceding the date of the bid or award, has been convicted of violating a federal law, or assessed a penalty in a federal civil or administrative enforcement act, in connection with a contract awarded by the federal government for relief, recovery, or reconstruction efforts as a result of Hurricane Rita, Hurricane Katrina, or any other disaster occurring after September 24, 2005; or convicted of any offense related to the direct support or promotion of human trafficking. Under Tex. Gov't Code §2261.053, the vendor certifies that the individual or business entity named in this bid or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate.

- k. Bidder certifies that the bidding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state, or local governmental entity, and that Bidder is in compliance with the State of Texas statutes and rules relating to procurement.

- l. Under Tex. Gov't Code § 2271.002, the Executive Director may not award a contract for goods or services unless the contract contains a written verification from the bidder that it: (1) meets an exemption criteria under §2271.002; or (2) does not boycott Israel and will not boycott Israel during the term of the contract. Bidder shall state any facts that make it exempt from the boycott certification in its bid. By signing and submitting a bid, the bidder certifies that it does not boycott Israel and will not boycott Israel during the term of the Contract.

- m. Under Tex. Gov't Code §2252.152, a state agency may not award a contract to a company engaged in business with Iran, Sudan, or a foreign terrorist organization. The Bidder certifies it is not ineligible to receive a state contract under §2252.152.

- n. Under Tex. Gov't Code §572.069, the bidder certifies that it has not employed and will not employ a former state officer or employee of the Texas Lottery who participated in a procurement or contract negotiation for the Texas Lottery involving the Successful Proposer within two years after the contract has been signed or the procurement is terminated or withdrawn.

11. Under Tex. Family Code §231.006(c), any bid must include Names and Social Security Numbers of each person with at least 25% ownership of the business entity submitting the bid. Attach Name & Social Security Numbers for each person. This information must be provided prior to contract award.

Name: _____

Social Security Number: _____

Name: _____

Social Security Number: _____

Name: _____

Social Security Number: _____

12. NOTE TO BIDDER:

Any terms and conditions attached to a bid will not be considered unless specifically referred to on this bid form and may result in disqualification of the bid. If bidder takes any exceptions to any provisions of the solicitation, these exceptions must be specifically and clearly identified by section in bidder's response to the solicitation, and a proposed alternative must also be provided. Bidders cannot take a 'blanket exception' to the entire solicitation or its terms and conditions.

13. NON-APPROPRIATION OF FUNDS:

TLC's funds are contingent on the availability of lawful appropriations by the Texas Legislature. If the Texas Legislature fails to continue funding for the payments due under an order referencing this Contract, the order will terminate as of the date that the funding expires, and TLC will have no further obligation to make any payments.

14. TERMINATION WITHOUT PENALTY:

Under Tex. Gov't Code §466.014(c), the Executive Director of the Texas Lottery Commission is permitted to terminate this Contract, without penalty, if an investigation reveals that vendor would not be eligible for a sales agent license under Tex. Gov't Code §466.155.

15. TERMINATION FOR CONVENIENCE:

The Texas Lottery Commission reserves the exclusive right to terminate any contract, in whole or in part, on thirty (30) days' written notice to the awarded vendor, or immediately, with written notice, if in the TLC Executive Director's sole judgment the integrity of the Texas Lottery Commission is in jeopardy and it is in the best interest of the Texas Lottery Commission to do so.

16. TERMINATION COSTS:

Upon termination by the TLC, the TLC agrees to pay vendor the then-current Contract rate(s) for goods or services provided by vendor under this Contract and accepted by the TLC, in its sole discretion, through the Contract expiration/termination date. This agreement, however, does not waive any right or remedy otherwise available to the TLC, such as withholding of payment, should the goods or services fail to meet specifications, or for any reason otherwise allowed under this Contract.

17. TEXAS PUBLIC INFORMATION ACT:

Information, documentation, and other material in connection with this solicitation or any resulting contract may be subject to public disclosure pursuant to Chapter 552 of the Tex. Gov't Code (the "Public Information Act").

18. Electronic and Information Resources Accessibility Standards, As Required by 1 TAC Chapters 206 and 213 (Applicable to State Agency and Institution of Higher Education Purchases Only)

1) Effective September 1, 2006 state agencies and institutions of higher education shall procure products which comply with the State Accessibility requirements for Electronic and Information

Resources specified in 1 TAC Chapters 206 and 213 when such products are available in the commercial marketplace or when such products are developed in response to a procurement solicitation.

2) Upon request, but not later than thirty (30) calendar days after request, Vendor shall provide agency with a completed Voluntary Product Accessibility Template (VPAT) of the specified product or a URL to the VPAT for reviewing compliance with the State Accessibility requirements (based on the federal standards established under Section 508 of the Rehabilitation Act).

19. SECURE ERASURE OF HARD DISK PRODUCTS AND/OR SERVICES:

Vendor agrees that all products and/or services provided hereunder that are equipped with hard disk drives (i.e. computers, telephones, printers, fax machines, scanners, multifunction devices, etc.) shall have the capability to securely erase data written to the hard drive prior to final disposition of such products and/or services, either at the end of the product's useful life or the end of the related services contract for such products and/or services, in accordance with 1 TAC 202.

20. SECTION 466.103 CERTIFICATION:

Under Tex. Gov't Code §466.103, the Executive Director may not award a contract for the purchase or lease of facilities, goods or services related to lottery operations to a person who would be denied a license as a sales agent under Tex. Gov't Code §466.155. Bidder certifies that it has reviewed Tex. Gov't Code §466.155 and that it would not be denied a license as a sales agent under that section.

21. ACCOUNTING RECORDS AND AUDITS:

21.1 The vendor and its subcontractors are required to maintain and retain their books, records, information and any and all other supporting fiscal documents relevant to showing any contract payments were expended in accordance with the laws and regulations of the State of Texas, including, but not limited to, requirements of the Texas Comptroller of Public Accounts and the Texas State Auditor.

21.2 These records shall be available to the Texas Lottery, its internal auditor or external auditors (and other designees) and the Texas State Auditor at all times during the Contract period and for seven (7) full years after (i) the expiration date of the Contract or (ii) final payment under any contract awarded pursuant to this solicitation, whichever is later.

21.3 Under §2262.154, Tex. Gov't Code, the state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under this purchase order or contract or indirectly through a subcontract under this purchase order or contract. The vendor understands that acceptance of funds under this purchase order or contract acts as acceptance of the authority of the State Auditor's Office to conduct an audit or investigation in connection with those funds. The vendor further agrees to cooperate fully with the State Auditor's Office in the conduct of the audit or investigation, including providing all records requested. The vendor will ensure that this provision concerning the State Auditor's Office's authority to audit state funds and the requirement to cooperate fully with the State Auditor's Office is included in any subcontracts it awards. Additionally, the State Auditor's Office shall at any time have access to and the rights to examine, audit, excerpt, and transcribe any pertinent books, documents, audit documentation, and records of the vendor relating to this Contract or purchase order.

22. DISPUTE RESOLUTION:

In addition to the dispute resolution process under Tex. Gov't Code, Chapter 2260, the provisions of 16 TAC 403.201 – 223 must be used by the vendor to attempt to resolve all disputes brought by the vendor arising under this purchase order or contract.

Notwithstanding any other provision of the Contract to the contrary, unless otherwise requested or approved in writing by the TLC the vendor shall continue performance and shall not be excused from performance during the period any breach of contract claim or dispute is pending under either of the above processes unless specifically authorized by Texas law.

23. CODE OF CONDUCT:

- Except when circumstances require otherwise, employees of the Texas Lottery Commission and employees, subcontractors and agents of vendor should meet only at Texas Lottery headquarters.
- Employees, subcontractors and agents of vendor may not offer or give anything of value to any Texas Lottery Commission employee.
- Employees, subcontractors and agents of vendor may not socialize with any Texas Lottery Commission employee.

24. PURCHASE OF TICKET BY OR PAYMENT OF PRIZE TO CERTAIN PERSONS:

Under Tex. Gov't Code §466.254 (Purchase of ticket by or Payment of Prize to Certain Persons), no member, officer or employee of the vendor directly involved in selling or leasing the goods or performing the services that are the subject of a contract with the Texas Lottery Commission or that member's, officer's or employee's spouse, child, brother, sister, or parent, who resides in the same household of the principal place of residence of such officer or employee, shall purchase a Texas Lottery ticket or be paid a prize in any Texas Lottery game. Vendor certifies that it has read, understood and will abide by the provisions of Tex. Gov't Code §466.254, Purchase of Ticket by or Payment of Prize to Certain Persons, during the term of the purchase order. Vendor shall ensure that this requirement is made known to each member, officer and employee of vendor directly involved in selling or leasing the goods or performing the services that are the subject of this purchase order. TLC considers "directly involved" to mean, by way of illustration only, responsible for and/or actively participating in (1) contract negotiations (including contract signatories); (2) contract administration (e.g., regular or direct contact with TLC staff), or (3) contract performance (including assigned project/team leaders and members and anyone else who oversees or performs the work or provides the services.) Again, by way of illustration, support staff (such as clerical, accounting or delivery employees) are not considered to be "directly involved" unless they also serve in the roles listed above for "directly involved" employees.

25. NEWS RELEASES, ADVERTISEMENTS, AND PUBLICITY:

The vendor must not make any news releases, public announcements, or public disclosures, nor will it have any conversations with representatives of the news media, pertaining to this contract, without the express, prior written approval of TLC, and then only in accordance with explicit written instructions from TLC. The vendor must not use the name of the State of Texas or TLC in any advertisement, promotion, or otherwise for any purpose regarding this contract without advance written consent.

26. FORCE MAJEURE:

Except as otherwise provided herein, neither the vendor nor the TLC shall be liable to the other for any delay in, or failure of performance of, any covenant contained herein caused by force majeure. The existence of such causes of delay or failure shall extend the period of performance in the exercise of reasonable diligence until after the causes of delay or failure have been removed. For purposes of this solicitation and any contract/Purchase Order resulting therefrom, "force majeure" is defined as "an act of God or any other cause of like kind not reasonably within a party's control and which, by the exercise of due diligence of such party, could not have been prevented or is unable to be overcome." The vendor must inform the TLC in writing within three (3) days of the existence of such force majeure or otherwise waives this right as a defense.

27. RELATIONSHIP OF THE PARTIES:

The vendor and the TLC agree and understand that the vendor shall render the goods, services, and requirements under the Contract as an independent contractor, and nothing contained in the Contract resulting from this solicitation will be construed to create or imply a joint venture, partnership, employer/employee relationship, principal-agent relationship, or any other relationship between the parties. Employees of the vendor will not be considered employees of the TLC within the meaning of any federal, state, or local law, ordinance, or regulation, including but not limited to, laws, ordinances, or regulations concerning unemployment insurance, social security benefits, workers compensation, or withholding requirements.

28. ASSIGNMENT:

No right or obligation under this contract may be assigned without the prior written approval of the TLC, and in the event of any such approval, the terms and conditions hereof shall apply to and bind the party or parties to whom the right or obligation is assigned as fully and completely as the vendor is hereunder bound and obligated. No assignment shall operate to release the vendor from its liability for the timely and effective performance of its obligations hereunder. Assignments made in violation of this provision shall be null and void. Subject to the limitations on assignment contained herein, this contract shall inure to the benefit of, and be binding upon, the successors and assigns of the respective parties hereto.

29. FORMAT OF CONTRACT DELIVERABLES:

Vendor is required to make any information created or exchanged with the state under this contract, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the state. Vendor shall provide all Contract deliverables in a format approved by the Texas Lottery and accessible by the public.

30. VENDOR PERFORMANCE:

Under Tex. Gov't Code §§ 2155.074 and 2155.075, vendor performance may be used as a factor in the award.

31. U.S. DEPARTMENT OF HOMELAND SECURITY'S E-VERIFY SYSTEM:

By entering into a Contract for services with the Texas Lottery Commission, the Vendor certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U. S. Department of Homeland Security's E-verify system to determine the eligibility of:

1. All persons employed to perform duties within Texas, during the term of the Contract; and
2. All persons (including subcontractors) assigned by the vendor to perform work pursuant to the Contract, within the United States of America.

32. CYBERSECURITY TRAINING:

Under Tex. Gov't Code §2054.5192, any vendor with access to a TLC computer system or database shall complete a cybersecurity training program certified under §2054.519. The vendor shall verify completion with TLC prior to receiving access to computer systems or databases.

33. PROHIBITION ON CERTAIN BIDS AND CONTRACTS RELATED TO PERSONS INVOLVED IN HUMAN TRAFFICKING.

Under Tex. Gov't Code §2155.0061, the vendor certifies that the individual or business entity named in this bid or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate.