

# HOW TO BECOME A TEXAS LOTTERY® RETAILER

- **Complete a Texas Lottery Application for Ticket Sales License.** You may download the application and additional forms from our website at [texaslottery.com](https://www.texaslottery.com) (go to Retailers/Retailer Forms) or save time and paper by applying online when you sign up for the Lottery Services Portal (LSP) at <https://tx-lsp.lotteryservices.com>.
- **Fee is \$125.00** for the first location and \$50.00 for each additional location with the same Tax ID and bank account. Make check or money order payable to **State Treasury**.
- **Complete the Electronic Funds Transfer (EFT) Authorization Form** and attach a voided check for the account.
- **Applicants are required to provide electronic fingerprints** for use in conducting a check of criminal history records of the Texas Department of Public Safety (TDPS) in accordance with applicable statutes. Applicants should not make appointments to be fingerprinted prior to submitting the license application to the Texas Lottery Commission. Once an application is received, applicants will be contacted and provided information on how to make an appointment to get fingerprinted and submit them for processing by the TDPS.
- Send a completed Texas Lottery Application and EFT Authorization form along with fee payment to:  
  
**Retailer Services  
Texas Lottery Commission  
P.O. Box 16660  
Austin, Texas 78761-6660**
- **For assistance in completing the application**, call us at **800-375-6886** or email us at [retailer.webhelp@lottery.state.tx.us](mailto:retailer.webhelp@lottery.state.tx.us).
- Please allow approximately two weeks for application processing.



SUPPORTING TEXAS EDUCATION  
AND VETERANS